

## ZAD Portal

## Public User - User Manual

Version 1.2

2018

# ZAD Portal Public User - User Manual

Version 1.2

ZAD PortalPublic User Manual

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## Preface

This document is meant for the Public users of ZAD portal.

This document offers information on:

- System functionalities
- System description

#### Abbreviations and Terminologies

The following table shows abbreviations, acronyms and signs used throughout the document.

Terminology/Sign	Stands For
ZAD	Federal Portal for Food Trade in the United Arab Emirates (UAE)
NOC	No Objection Certificate, a certificate required when you need to transfer a shipment or consignment of food between two different emirates within the UAE.
Halal	<ul> <li>In this document: <ul> <li>it may refer to approved Islamic entities and</li> <li>slaughterhouses worldwide that have been</li> <li>accredited by UAE authorities for Halal slaughtering</li> <li>of animals for meat products.</li> <li>It may also refer to meat or other products that</li> <li>comply with Islamic legislations.</li> </ul> </li> </ul>
FIRS	Food Import and Re-Export Service
*	This symbol appears beside filed names denoting that this field is mandatory.

#### Table 1: Abbreviations and Terminologies





## Getting started with ZAD

## System Overview

ZAD is the Federal Portal for Food Trade, a subsidiary of Dubai Municipality, launched by the government of Dubai in the United Arab Emirates. The portal facilitates for food business operators registering their companies and products. food business operators with Dubai IDs can log on to ZAD and link their accounts to their companies. A user could be a company owner or an employee responsible for managing the required procedures on ZAD.

Any registered company that wants to produce a new food product in UAE should register this new food product and provide all the required information and certificates in order to get approval.

ZAD offers searchable lists with all banned food items, circulars, and registered food items. In addition, registered users could search for approved Islamic entities and slaughterhouses worldwide that have been accredited by UAE authorities for Halal slaughtering of animals for meat products.

## Log on to the system

- To log on to ZAD Portal:
  - In Google Chrome web browser, in the Address bar, enter the URL of ZAD portal- <u>www.zad.gov.ae</u>, and then press Enter.
  - 2. In the Sign in page, enter your user name and password (Dubai ID).
  - If you don't have Dubai ID, please register in Dubai ID. There is a link on top of login user name and password for registration. Click "Register with My ID" for more details

	Welcome to ZAD	Login Register with My ID عربی Der Identifier Password: Pessword Tessword
Feedback to foodsafety@moccae.gov.ae.or ontine form Browse Governmen Directory	ur Privacy Poticy   Terms & Conditions   Disclaimer Copyright & 2518 UAE Federal & Overment All Rights Reserved.	Browner Supports

#### Figure 1: ZAD Sign in webpage

4. Enter Dubai ID/ Password then Click Sign in.



Getting started with ZAD

## First Time Users after login MYID:

First Time Users after login MYID, would have only access to link company page. In which they can request their companies to be linked. Only after approval of their request they will gain access to the system and they will start work on ZAD

Company Information					1
D Dubal Economic Development Authorized (DED)					
Enirate *		Authority Name: *		License *	
Select	•	Select			
Company Name: *		Company Name (Arabic): +		Type Of Business: *	
				Seint-	
				Issue Date: *	
					0
Expiry Date: *		Campany Activities		Manager Kames	
		Select			
Address:					
Contact Information					
Company Mubile: *		Company Phone: *		Company Fax. *	
Company Email: *		Post Office			
Consignments Settings					
Consignments Settings Shipment Importer Code:					
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Consignments Settings					
Subprese treporter Code: Documents * Wee: Please have the following documents are part of your requert:					
Shipment Importer Cole: Documents * Wee: Previous was that following documents are part of your request: - company parts Linner - Advertures in are:					
Stignest toporter Cole: Documents * Wee: Prove has not following documents are per of your reports:		Communication of the second			
Stiganet Ingenter Code : Documents * Were Flow to use the following documents are part of your request : - concerning that have - Androration Laner - Indiana Copy of the sam		Company Document	8		
Stylement Ingenter Cole: Documents * Nexe: Please be sure the following documents are part of your recent : - Company finds Libers : - Andereon Libers : - Andereon Libers : Documents *:		Company Document	8		
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Stylement Ingenter Cole: Documents * Nexe: Please be sure the following documents are part of your recent : - Company finds Libers : - Andereon Libers : - Andereon Libers : Documents *:		Company Document	5		

If Company registered in Dubai Economic department(DED), please click the check box, otherwise for other authority please select from the list authority applicable to your company. Please fill in all required details include attachments. Once you completed your request please lick Submit. Once your application approved you will be notified by SMS/EMAIL, so please make sure your enter valid mobile number.

Most of the fields are mandatory please fill carefully all necessary fields including attachments.



Getting started with ZAD

## A glance at the portal pages

In this part of the document, we have an overview of ZAD Portal.

#### Main Page

This page is the Home page of ZAD Portal.

						Z	ازاد م	
A Dashboard P	Products I Companies I	Add Food Item I NOC	l Halal   Help		æ 🧶		عبد Khalid v	
🔞 Dashboard service Type	2							
93 Approved		38 Rejected	(over)	98 Drafted	(E)	11 Waiting	Action	
Pending Action <b>D</b>								~
Number Name	Group	Status	Elapsed Time	Created Da	ite M	Modified Date	View	
	9							0
My Applications <b>D</b>								~
Number Name	Group	Status	Elapsed Time	Created Date	Modified Date	View	Certificate	
H 4 0 + H								¢
Feedback to foodsafety@moccae.gov.ae or our online form Browse Government Directory	Privacy Policy   Terms & Con Copyright @ 2018 UAE Federal E-Go		5		Brow	ser Supports		

#### Figure 2: Main Window

- This window consists of the following elements:
  - 1. Page Header, and System task bar. Page Header includes the following features:
    - The United Arab Emirates and ZAD logos.
    - Home 
       , and Navigation Pane: You can access any of the portal's pages or return to the Home page through the navigation pane.
    - Language button: to switch the system user interface into Arabic.
    - While System task bar, and it contains the following buttons:
      - \* Sign out: to end your session.
      - \* Profile: to manage your companies and view your account details.
      - \* Notification: to show system notification like application approval, rejection, incomplete, etc.
      - \* Printing Basket: Basket which will include all selected product that user want to print certificate for.





- 2. Dashboard: It has list of services filter and dashboard with the status of all applications done by the signed-in user. List of Service drop filter/down list by default is for all services, unless user wish to filter the dashboard for one type of service like "Add New Food Item" or "NOC". Dashboard displayed Approved application, rejected applications, drafted applications (which re applications is not yet submitted to back end) and waiting action, which items require logged-in attention. The dashboard is interactive and logged-in user could click on the dashboard which would display related records accordingly
- 3. Pending Action: Here there will be a list of all user's applications that are pending action like draft and not submitted or incomplete applications return by back end users. By clicking the little arrow on the right-hand side, search screen open, User could use search to filter or search for specific applications see below screen shot.

					^
Brand		Emirates		Request Number	
		Select Emirate			
Date to :		Group:		Category:	
	節	All	۲	All	
Service Type:		Company Name		Company License	
Country of Origin:					
All	٠				
SLA To	Minutes				
					Clear
	Status	Elapsed Time	Company Name Created Date	e Modified Date	View
					Ó
	Date to : Service Type: Intern(s) selected 1 ··· Country of Origin: All	Deterto :	Satist Enriste Date to :  Groupe  A  Stricted Type  Company Name  Country of Origin  A  SLA To Days Hours Hours O  O  O  O  O  O  O  O  O  O  O  O  O	Select Enirate  Date to :  Group:  Al  Company Name  Company Name Comp	Select Enviste  Date to :  Group:  Gro

#### Figure 3: Expanding Application window for Search

- 4. My Applications: Here there will be a list of all user's applications, not only pending, but all applications regardless of its status. By clicking the little arrow on the right-hand side, search screen open, User could use search to filter or search for specific applications see below screen shot. By clicking on view icon, user would be able to see full application/request details.
- 5. Footer: Here users would find many links and information, like support number, and other links to accessibility, privacy policy, disclaimer, etc.

							-
Number	Name	Group	Status	Elapsed Time	Created Date	Modified Date	View
FDRE-2018-000110	Na	Undefined	Drafted	00 - 00 : 00	10/02/2018		۲
FDRE-2018-000108	Na	Undefined	Drafted	00 - 00 : 00	10/02/2018	10/02/2018	0
FDRE-2018-000107	Na	Undefined	Drafted	00-00:00	10/02/2018		۲

Figure 4: view button for displaying application details



زاد ۲

### Services page



#### Figure 5: Services Page

- 1. The Services page displays contain links to all other system modules and pages.
  - Dashboard: displays all transactions or requests whether related to food items or No Objection Certificate (NOC) related to the selected company; in addition to links to manage new and linked companies.
  - Add new food item: to register new food items.
  - Halal: to find approved Islamic entities and slaughterhouses worldwide that have been accredited by UAE authorities for Halal slaughtering of animals for meat products.
  - Companies: shows the companies that users have linked it to his account.
     Also, through company icon users could request for new company to be linked or new user to be linked to his/her company.
  - NOC: to request No Objection Certificate to transfer food shipments between the different emirates.
  - Products: Allow users to search for products catalog.
  - Help: include user manual and video guide.



## Companies

Companies pages shows the companies that users have linked it to his account. Also, through company icon users could request for new company to be linked or new user to be linked to his/her company, User can add new companies or link their accounts to an already ZAD registered company. Your profile contains a list with added and linked companies to this user's account.

When user click on companies he will get the following landing page



Figure 6: Companies Main Page

### **Company Requests**

- To add a request to link your account to a new company:
  - 1. From Companies landing page, Click Company Requests.
  - 2. Users would see list of all requests along with its status (Approved, Rejected, waiting for action), user can click view to view full request data for selected record.





		cts   Companies	Add Food Item NOC	Halal   Help 4	9 🔊 SignOut	عربى Khalid v
ompanie	S					
ly Requested C	ompanios	_	_		_	
ense Authority	Trade License	Company Name	Arabic Name	Email	Status	View
nan DED(AJD)	82222	TstDED	TstDED	235698547@gmail.com	0	۲
man DED(AJD)	2222522	nameofcompany	شركة جديدة	khalid.aboubakr@outlook.com	0	۲
man DED(AJD)	22131231231s	test saving	test saving	123456789@xx.com	0	٢
man DED(AJD)	3435465768698	568688	76868	m@yahoo.com	0	۲
						Ó

#### Figure 7: Company Requests Page

- 3. To link new company, user should click "Create New Request"
- 4. Please note for first time users, they will be directed to companies' page direct as they will not have access to other service till they link at least one company.

🖬 I Dashboard I Products I	Comp	anies   Add Food Item   NOC   Halal   Help	یں
			4 🥺 😥 SignOut   Khalid 🗸
	_		
ompanies			
	_		
ompany Information			
mirate:		Authority Name:	Trade License:
Abu Dhabi	٠	Dubal Economic Developement v	123456
ompany Name :		Company Name (Arabic):	Type Of Business:
AL MANHAL ENGINEERING CONSULTATINTS (A M E C)		(المنهل للاستشارات الهندسية (أية أم إية سي	Trading •
sue Date:		Expiry Date:	
2018-03-12		2020-01-01	
ompany Activities:		Manager Name:	Address:
Auto Spare Parts & Components Trading 🗙			
ontact Information			
ompany Mobile:		Company Phone:	Company Email:
123456789		971-4-2975000	sidf@id.co
ompany Fao:		Post Office:	
971-4-2975877			
onsignments Settings			
hipment Importer Code:			
to : Please be sure that following documents are part of your req	uest :		
impany Trade License uthorization Letter			
		Company Documents	
esidence Copy of the user			
esidence Copy of the user Documents *			
esidence Copy of the user Documents *			
esidence Copy of the user Documents *		Back	
sidence Copy of the user		Est.	
Documents *	r   Term	thek x & Canditions   Disclaimer	Down Separts







- In the Company Details part, enter the details such as the company name, and the license number, Authority. If Authority is Dubai Economic Department, then please click Check Box "Dubai Economic Department(DED)".
- Please fill all requested details and attach company documents.
- Please click submit.
- Your request will be processed by back end staff, you can check your request status through company requests page/screen
- Once your request is approved, users would be able to add other users to this company using user Dubai ID, to do that please click on users icon, select your company from the companies drop down list then click button Assign users to the company.

Dashboard I Products	Companies Add F	Food Item I NOC I Halal I I	Help			عربى
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						^
	User Company:	Test-Company			¥	
	Licenses:	3214562				
etails						
Commercial Name:	Test-C	Company	Home Phone:	1234567892		
Email:	usewn	@site.com	Mobile Phone:	1234567892		
mporter Code:	5		Fax:	1234567892		
Emirate:						
ed Users						^
	User Name	Email		Mobile Number		Delete
	Khalid	matef:	1@yahoo.com	971504694488		<u>ف</u>
					A	ssign User To Company Back
ty@moccae.gov.ae or our overnment Directory					Browser Supports	
	tails ommercial Name: maik: porter Code: mirate: ad Users	Licenses: Licenses: talls ommercial Name: Test-C mail: useer morter Code: 5 mirate: tod Users User Name kthalid	User Company:     Test-Company       Licenses:     3214562       stalls     3214562       ommercial Name:     Test-Company       mail:     usewr@site.com       nporter Code     5       mirtte:     3	User Company:     Test- Company       Licenses:     3214562       static     Static Company       mail:     userr@site.com       minite:     S   Prior Code:       S     Fac:   Prior Code:       S   Prior Code:   Prior Code:       S   Prior Code:       S   Prior Code:       Prior Code:   Prior Code:       Prior Code:   Prior Code:   Prior Code:       Prior Code:	User Company:     Test-Company       Licenses:     3214552         connectal Name:     Test-Company       Modile Phone:     1234567892       mail:     userr@ultic.com       Mobile Phone:     1234567892       minite:     1234567892       Mobile Phone:     1234567892       Mobile Phone:     1234567892       minite:     1234567892       Mobile Phone:     1234567892       <	

Figure 9: Company Users and Assign new Users Screen

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## Food Items

You can use ZAD to:

- Search the food item catalog based on one or multiple search criteria.
- View matching food items and specific details based on search criteria.
- Register a new food item.
- Register a new food item from an existing one.
- Search for bans or circulars related to food items.
- Print the certificates of specific food items through the basket, by clicking certificate icons, you will be able to add selected food item to the basket.

### Search for food items

You can search for a specific food item using its international barcode, or you can define multiple search criteria to show all food items that match these criteria.

### Search for food items using barcode

- To search for a food item using its international barcode:
  - 1. After signing in, on the Search bar, click Products from menu or from Services icons.

Linited Arab Enterina.		
🖶 Í Dashboard Í	Products   Companies   Add Food Item   NOC   Hala    Help	عربی طرائع کرچ SignOut   Khalid v
Products		
Search <b>D</b>		^
Barcode/ Dm Barcode:	Search Advanced Search	Clear
Feedback to foodsafety@moccae.gov.ae or our online form Browse Government Directory	Privacy Policy   Terms & Conditions   Disclaimer Copyright © 2018 UAE Federal E-Government. All Rights Reserved.	Browser Supports

#### Figure 10: The Search screen

2. In the Search page, enter the barcode of the food item you want to search for or click advanced search





#### Food Items

vertie de state	Companies Add Food H	em I NOC I Habal I Help			راد عرب B SignOut   Khalid v
roducts					
rcode/ Dm Barcode:					
and:		Trade Name:		Manufacturer:	
inter at least 3 characters	•		0	Select Manufacturer	
intry of Origin:		Group:		Category:	
ielect country	•	Select Group	•	Select Category	
o-Category:		Status:			
elect Sub Category	*	1 item(s) selected			
ight:		Weight Unit/Volume:		Packaging Type:	
	Å.	Select Waiting Unit	•	Select Packaging Type	
elf life(Days):		Storage Conditions:		HS Code:	
	\$	Select Storage Conditions	*		
wor:					
		🗆 is Halai 🔷 is Bann	ed		
			-		
Search Barcode Only			Clear		

#### Figure 11: Search advanced

3. Click Search. If the food item is registered in the system, it appears.

		Companies Add Food	ittern I NOC I	Halal I Help				<i>4</i> 9 <i>1</i> 9	عرب SignOut   Khalid ↓
oducts									
arch <b>O</b>									
code/ Dm Barcode:									
			Search Advan	ced Search					Clear
oducts									
Status I Halouba Pure Butter Ghee	International Barcode	Trade Name	Group	Category	Sub-Category	Brand	Country	View	Certificate
Listed	6224000054410	El Halouba Pure Butter G	Dalay Products	Butter	Undefined	Capay Canyon R	Enunt	۲	*
ure Butter Ghee	6224000054410	El Halduba Pore Butter G.	Daily Products	butter	Gildenned	Capay Canyon N	CEAbr		
Listed	9415007019374	Pure Butter Ghee	Dairy Products	Butter	Undefined	bh	Egypt	۲	*
iced black olives	512507025577		Salyridada				-b/PS		
	8858908301338	sliced black olives	Vegetables And Products	Fruit Of Vegetables	Undefined	Ocean Pride	Egypt	۲	*
Listed			-						
					vegetable ghee	Rice Fresh	Egypt	۲	Ł
Listed	6222000553803	VEGETABLE GHEE	Oils, Fats, And Products	Vegetable fat					
Listed EGETABLE GHEE	6222000553803	VEGETABLE GHEE	Oils, Pats, And Products	Vegetable fat	regenore prec				
Listed EGETABLE GHEE	6222000553803	VEGETABLE GHEE	Oils, Fats, And Products	Vegetable fat	regenore gree				

#### Figure 12: Search for food items using barcode

 To view the details of a food item as registered on ZAD, click the view icon. To add a new item from this existing one, click Add from this item. See <u>Add a new</u> <u>item from existing one</u> for more details.





	Companies	Add Food Item I NOC I Halal Brand: bh Cetegory: Undefined Weight: 700.00	I Help	Lipe Lipe Lipe Lipe SignOut   Khalid v Country of Origin: Egypt Sub-Cetegory: Undefined Weight Unit/Volume:
roduct Info roduct Details Setus: Listed Group: Dairy Products Product Id: ZAD-336928 International Barcode:	Companies	Brand: bh Cetegory: Undefined Weight:		SignOut   Khalid -  Country of Origin: Egypt Sub-Category: Undefined
oduct Info oduct Details itatus: Listed Dairy Products Yroduct Id: ZAD-336928 Iternational Barcode:		bh Category: Undefined Weight:	•	Country of Origin: Egypt Sub-Category: Undefined
oduct Info oduct Details tatus: Listed Dairy Products roduct Id: ZAD-336928 tetrnational Barcode:		bh Category: Undefined Weight:	•	Egypt Sub-Category: Undefined
oduct Details Status: Listed Sroup: Dairy Products Product ld: ZAD-336928 nternational Barcode:	•	bh Category: Undefined Weight:	•	Egypt Sub-Category: Undefined
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Listed roup: Dairy Products roduct Id: ZAD-336928 ternational Barcode:		bh Category: Undefined Weight:	•	Egypt Sub-Category: Undefined
roup: Dairy Products oduct ld: ZAD-336928 ternational Barcode:	•	Category: Undefined Weight:	×	Egypt Sub-Category: Undefined
Dairy Products oduct ld: ZAD-336928 zemational Barcode:		Undefined Weight:		Undefined
Dairy Products oduct ld: ZAD-336928 zemational Barcode:	•	Undefined Weight:		Undefined
oduct ld: ZAD-336928 arnational Barcode:		Weight:	A	
ZAD-336928 ernational Barcode:				
ernational Barcode:		700.00		
			¥	g
9415007019374		Trade Name:		Manufacturer
		Pure Butter Ghee		Not Applicable
ckaging Type:		DM Code:		Shelf life(Days):
Aluminium Tin	*	DM81801043074747		365.00
orage Conditions		HS Code:		
Normal 25 c				🕑 Is Halal:
ivour 1		Flavour 2		Process 1
ends both		ends both		fresh
ocess 2		Banning Status		
fresh		Not Banned		
ditives litive Name				Other
gredients				
redient Name		Other		Percentage Weight
isted		Natural	-99.8% milk fat - Free of prese	rvatives
: Max allowed file size <b>MB</b> , Allowed file types are (JPEG, PNG) f	for images, and	( PDF, JPEG, PNG ) for all other files		
		Product Docum	ients	
roduct Image * wher Documents		Label In	nage *	
				Certificate
our online form Browse Government		Conditions   Disclaimer		Browser Supports

#### Figure 13: Food Item Details

 If product registered, from search result, you will find certificate icon in which you can print the certificate – certificate will be added to basket in which you can have the option to print all selected products.





Food Items

							Z	ازاد. ک
Food Products Registration Certificate					a	شهادة تس		
SRL	ZAD Barcode	International Barcode	Country	Manufacturer	Brand	Trade Name	Weight	Weight Unit
1	CPCA-2018-000061	bbrd-80905060	Aland Islands	CAMINTOJAS F.DIVELLA S.P.A.	Krasdale	Mini-Maasdam wheel	3	cc

Figure 14: Food Registration Certificate (Printing from Basket Icon -next to notification icon)

### Color of Returned Search Results

Search Result Text would have three possibilities:

- BLACK : Normal Item
- GREEN: Item marked as Halal, which mean it would need HALAL certificate if imported to UAE.
- RED: Item marked as a BAN and currently has a restriction

### Register a new food item

Before registering a new food item, search the Food Items Catalog to check if this item is registered or not.

- To add a request to register a new food item:
  - 1. On the page header or the system control panel, click Add Food I tem. Or through Services Page.
  - 2. In the Food Item page, enter the required details.









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#### Figure 15: Add food item form

- 3. In the Food I tem, enter details such as the Trade name, and Manufacturer.
- 4. If you brand or product is not exists in the drop down list , please choose "Unlisted" in which new text box will appear in which you can manually type brand and/or products name if it is unlisted.
- 5. Drop Down list: Drop down list that support "Unlisted" are Brand, Product name and ingredients". All other drop down list is fixed, if the given drop down list doesn't support your needs please send email to support to request add/amend to the drop down list.
- 6. In the Additives and Engredients part, define the additives and ingredients used in manufacturing this food item.
  - In the Additives box, select all the additives used in this item. Multiple additives can be selected.
  - In the I ngredients box, add all the ingredients that are used in manufacturing the food item you are registering. Type the ingredient name, and then click Add to add more in.if ingredients not exist, please select "Unlisted" in which then you have to type the unlisted ingredient under "other area"
- 7. In the Remarks part, write any notes you have about this food item registration
- 8. In the Attachments part, upload copies of the label and product images.
- 9. Select the I accept DM Terms and Conditions check box before submitting the request.
- 10. After you finish filling in all the required data, you can do one of the following:
  - To return to the previous page, click Back.
  - To save the form without submitting it, click Save as Draft. You can edit it and submit it later.
  - To submit the completed form to register a new food item, click Submit.
  - You will notices that workflow of the process get updated based on its current status, it is also has color coding. Current Process would be amber, completed step would be green and step yet to be done would be in RED.

### Add Food Item Workflow/ Notes:

- 1. Add Food Item could be applied by customers.
- 2. Once food items is added by once company there is no need for other company to apply for it.
- 3. Add Food Items Steps are
  - Application
  - Review/initial approval





- Assessment
- Listed
- 4. Add Food Items applications/request could be displayed only by emirate (based on front end user/company emirate).

## Edit the details of a food item

You can edit the details of one of your food items that is saved as a draft, or that has returned after submission because of missing/incomplete data. Submitted, approved, and rejected items cannot be edited.

That could be done through dashboard screen from the Pending Items section.





## No Objection Certificates

In case you need to transfer a shipment/ consignment of food between emirates within the UAE, you have to apply for a No Objection Certificate (NOC). You have to define the source emirate and the destination one. The request to obtain an NOC has to be approved by both the source and destination emirates, then only it will be released from source emirate and then received by destination emirate for the completion of consignment release process.

## Applying for NOC

- To apply for NOC:
  - 1. From the navigation pane or the system control panel, click NOC or from Services Screen.
  - 2. In the NOC page, enter the required details.
  - 3. You will notice that workflow of the process get updated based on its current status, it is also has color coding. Current Process would be amber, completed step would be green and step yet to be done would be in RED.

### NOC Workflow/ Notes:

- 5. NOC could be applied by customers.
- 6. NOC Steps are
  - Application
  - Source Approval
  - Destination Approval
  - Source Release
  - Destination Receive
- 7. NOC applications/request could be displayed only by emirate who either a source or a destination emirate



No Objection Certificates

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1	Importer Code:			Fax:		971-4-2975877		
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#### Figure 16: NOC request form

 In the NOC Details part, enter details such as the importer name, and total number of items in the consignment.



### Edit a request for an NOC

You can edit the details of a request for No Objection Certificate (NOC) that is saved as a draft. Submitted, approved and rejected requests cannot be edited.

- \_ To edit the details of a draft NOC request:
  - 1. On the page header, click Home  $\mathbf{n}$ , and then click Dashboard.
  - 2. In the Dashboard page, from the Pending list search for your NOC request then click view and you can update it.



## Halal - approved meat providers

You can search for approved Islamic entities and slaughterhouses worldwide that have been accredited by UAE authorities for Halal slaughtering of animals for meat products. To search for approved Islamic entities and slaughterhouses:

- 1. On the page header, click Halal.
- 2. In the Halal page, in the Search box, enter the name of the country you want or organization name. You also can search by slaughterhouse type.
- 3. Click Search or press Enter. The map shows the places where you can find halal meat products that are approved by the UAE authorities.



#### Figure 17: Search for approved Islamic entities and slaughterhouses

- I below
   I below
- 4. Click on icon on the country to display detailed Halal entities.

Figure 18: Approved Entity Details