

Specification

Lead Generation Project for JETRO Invest Japan and J-BRIDGE

1 The Background and Purpose

As a Japanese governmental organization, JETRO devotes its resources to promote foreign direct investment (FDI) into Japan, and international business alliances between Japanese and overseas companies. Through this project, JETRO aims to identify and connect with US companies that are looking to establish new entities in Japan and can be new users of JETRO's Invest Japan Program. Also, JETRO aims to identify and connect with US companies, especially startups with innovative technologies, that are looking for opportunities to collaborate with Japanese companies, universities, and research institutes and can be new users of JETRO's J-BRIDGE Platform.

2 Service Description

2.1 Invest Japan

(1) Outline

The Contractor will select potential North America based companies that will be referred to the following sections. The Contractor will contact the targets, collect information on interest in investing in Japan and set up **150 meetings*** with the targets for JETRO based on their interests.

*There is a breakdown for subproject as the section (4) below.

(2) Target region

North America (U.S. and Canada)

(3) Target sectors

Digital/Semiconductor/Microelectronics – Advance semiconductor, advanced materials, quantum computers, photonic-electronic convergence tech, data centers, robotics, edge computing, Gen AI, blockchain technology, smart factory, cybersecurity, digital transformation, EV/mobility, smart factory, SaaS, digital twin, IoT

Life Science – Regenerative medicine, drug discovery, genome editing, digital health, medical digital transformation, high performance/innovative biomaterials, advanced medical equipment

Green Tech – Renewable energy, hydrogen production & transportation, next-gen battery tech and fuel cells, carbon capture and utilization, cleantech, greentech, smart grid, smart city, nuclear technology, next-gen thermal energy

(4) Subprojects

The Contractor will prepare target lists for each subproject and will

communicate with each team to proceed with the projects. The contact info of each team will be shared after conducting the agreement.

#	Program and team	Region	Number of meetings
1	Invest Japan NYA (JETRO New York)	CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, PR, RI, VA, VT, WV	33
2	Invest Japan SFC (JETRO San Francisco)	AK, CA*, ID, OR, MT, NV**, WA, WY	33
3	Invest Japan CGO (JETRO Chicago)	IA, IL, IN, KS, MI, MN, MO, NE, ND, OH, SD, WI, KY	20
4	Invest Japan LAG (JETRO Los Angeles)	AZ, CA*, CO, HI, NM, NV**, UT	19
5	Invest Japan AMA (JETRO Atlanta)	AL, FL, GA, NC, SC, TN	12
6	Invest Japan HUT (JETRO Houston)	AR, LA, MS, OK, TX	11
7	Invest Japan TOR (JETRO Toronto)	Canada	22

* California zip codes above 93600 are for SFC, and below 93600 are for LAG.

** Nevada zip codes above 89300 are for SFC, and below 89300 are for LAG.

(5) Steps of the project

- ① **Preparing lists of specified targets (including Reasons for Selection and Priority Ranking)**

The Contractor must prepare comprehensive long lists of specified target companies in the designated industries whose headquarters are located in the target region for each subproject. Companies already included in the FY25 long lists (List will be provided by JETRO) should be excluded. In making the list, the Contractor is required to capitalize on his or her human network with the management of local companies, knowledge about industries, experience in attracting companies, and information provided by JETRO. The Contractor should consult with and receive approval from each JETRO team for the reasoning and evaluation standard for company selection. The specified targets, which should be contacted, are not necessarily companies recommended by the Contractor, but also include companies provided by JETRO. JETRO retains the sole discretion to change and finalize the specified targets. In making the list, the Contractor must use the specified form provided by JETRO and include the following items:

Reporting items (hereafter referred to as “the long list”)

- Company Profile (name, URL, country, HQ address, industry, main products, profits, sales, total assets, market capitalization, number of employees, etc.)
- Key person’s Data (name, position, contact information, etc.). Key persons are defined as CEO, COO, CFO, and other persons involved in organizational decision making (the same shall apply hereafter).
- Possibility of investment into Japan (three grade evaluation (1 high, 2 medium, 3 low), and rationale for evaluation)
- Existence of representatives in Japan (If any presentative in Japan exist, specification of the name, type, and place of entity.)

② **Arrangement of meetings with specified targets and reporting**

- A. The Contractor is required to assess the current state of Japanese business and level of interest towards in investment into Japan of the specified targets. The Contractor should approach the specified target in a manner consistent with JETRO’s outreach, explaining JETRO’s objectives and the Invest Japan Program as JETRO would. When doing so, the Contractor must clearly state that they are contacting the target on behalf of JETRO and that they are not a JETRO employee (Outreach template will be provided by JETRO).
- B. The Contractor is then required to arrange meetings with key persons of the specified targets in order of their level of interest. The Contractor should

consult with and receive approval from the appropriate JETRO team on the priority order, meeting schedule, and the language in which the meeting will take place before actual execution. The Contractor should notify and give reasons to the JETRO team if arrangement of meetings with a specified target cannot be made.

If the number of companies in the long list is not sufficient to arrange required number of meetings, other companies outside of the long list should be supplemented after consulting with JETRO.

- C. For recurring annual events attended by JETRO, the Contractor shall arrange in-person meetings with participating companies that are aligned with the specified target (the list of events will be provided by JETRO). The outreach methods to be used shall be reviewed and approved in advance by the appropriate JETRO team prior to the event period.
- D. Of the 150 total required meetings, the Contractor is required to schedule a minimum of 10~20 meetings (with a preference for 20) with companies in the semiconductor industry, 15 meetings with companies in the Life Science industry and 15 meetings with companies in the green tech industry. More detailed definition will be provided by JETRO after conducting the agreement.

The Contractor shall conduct preliminary meetings with the identified industry-focused companies to ensure that JETRO obtains a comprehensive understanding of each company's plans and requirements for entering the Japanese market

- E. The Contractor is required to submit a pre-meeting outline to the JETRO team for each scheduled meeting at least 3 business days before each meeting, unless there is an urgent need for the meeting by the specified targets. The pre-meeting outline must be accepted by JETRO as being in conformance with the reporting items below and the form provided by JETRO. In compiling the outline, the Contractor must use the specified form and include the following items.

Reporting items for the pre-meeting report *the form will be provided by JETRO

- Company Profile (name, URL, country, industry, main products and/or services, etc.)
- Key persons contacted (name, position, contact information, contact date, etc.)
- If the company has an existing office, representative or sales team in Japan
- Expected meeting date, time, and place

If the specified targets' level of interest in Japan cannot be determined through publicly available information or direct email communication, the Contractor should use the form for assessing interest in Japan (provided by JETRO). The Contractor will send the form to the specified target and obtain responses regarding their interest in Japan and the type of support they wish to receive from JETRO. After receiving the completed form, the Contractor will include the information in the pre-meeting report.

The Contractor is also required to be present at all arranged meetings to record meeting notes, unless otherwise directed by the JETRO team. Following the meeting, the Contractor will submit a post-meeting report, outlining the topics discussed and noting action items and next steps.

Reporting items for the post-meeting report *the form will be provided by JETRO

- Existence or nonexistence of an investment plan to Japan, and its authorization status
- Outline and contents of proposal (Comment to the proposal from key personnel of the company, questions from the key personnel of the company)
- Future plan to follow up or request for JETRO
- Details of the Japan investment project
- Any changes made from the information given in the long list or the pre-meeting outline

F. If a company does not respond within two (2) weeks following the initial meeting, the Contractor shall follow up with the company on behalf of JETRO with the required consent form (Terms of Service).

(6) Requirement for the target company

1. A company that is not an existing JETRO client, in principle.

2. A company that is not set for the meeting of the J-BRIDGE project.
3. A company that was not included in the FY25 long list (List will be provided by JETRO).
4. A U.S. or Canadian company with a capital contribution ratio of non-Japanese companies exceeding 50%.
5. To qualify as target company, contributing to the creation of innovation, at least one of these two requirements should be satisfied:
 - The technology must be "advanced" and "innovative", and the product, service, or business model must have "novelty".
 - The project must contribute to the improvement of productivity in Japan.
6. To qualify as a target company, contributing to the creation of innovation, at least one of these two requirements should be satisfied:
 - (1) It has a track record of procuring funds from leading VCs and support by leading accelerators.
 - (2) It has innovative awards, patents, a track record of collaboration with leading universities, research institutes, companies, and others related to innovation.
7. A company with proof of business activity in the U.S. or Canada (At least one year since establishment, has a company website, etc.)
8. No risk of lacking financial strength to conduct investment in Japan.
9. A company that does not manufacture arms and munitions.
10. A company that does not engage or plan to engage in the gambling businesses.
11. A Company that does not engage in consultative services
12. A company that does not engage or plan to engage in multi-level marketing.
13. A company that does not engage or plan to engage in illegal or unethical activities.
14. A company whose business does not undermine Japan's social order and security from an economic security perspective.
15. A company that will not discontinue business in the home country.
16. A company whose investment plan is not merely a registration of business transfers (e.g. office relocation) and does not plan to close existing operation locations (unless the existing facilities have expanded).
17. A company whose contact person is an executive/employee of the company or an official representative appointed by the company.
18. A company that does not have a conflict with any existing partner/agent/distributor in Japan.
19. (Preferred) A company with existing businesses, including partnership, with Japanese companies.

20. (Preferred) A company with plan to set up an office in Japan within 1 or 2 years (2026-2027).

(2) J-BRIDGE

(1) Outline

The Contractor will select potential North America based companies, mainly startups, that will be referred to the following sections. The Contractor will contact the targets, collect information on interest in collaboration* with Japanese companies and set up **50 meetings**** with the targets for JETRO based on their interests.

** Collaboration” means the following alliances to develop value-added business. Just sales agreements are not eligible for J-BRIDGE.

- Business alliance including technical cooperation, joint R&D, and M&A
- Capital alliance including investment, setting up JV (Joint Venture)

**There is a breakdown for subproject as the section (4) below.

(2) Target region

North America (U.S. and Canada)

(3) Target sectors

Digital – Semiconductor, Mobility, Life Sciences, Agri Tech, Retail Tech, Smart Cities, FinTech, Robotics, Information security, Dual Use, Quantum technology

Green – Renewable Energy, Storage batteries, Next-generation fuel cell technology (hydrogen etc.), Smart infrastructure, Energy conservation, Green and environmental tech, Rare earth related technologies, Fusion energy, EV battery, Next-generation nuclear reactors, Data center related technologies

Life Science – Regenerative Medicine, Gene Therapy, Biotech (Bio DX, Bioinformatics), Health Tech, Drug Discovery

(4) Subprojects

#	Program and team	Region	Number of meetings
1	J-BRIDGE NYA (JETRO New York)	CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, PR, RI, VA, VT, WV	7

2	J-BRIDGE SFC (JETRO San Francisco)	AK, CA*, ID, OR, MT, NV**, WA, WY	8
3	J-BRIDGE CGO (JETRO Chicago) *Focus on <u>mobility</u> and <u>healthcare</u>	IA, IL, IN, KS, KY MI, MN, MO, NE, ND, OH, SD, WI	3
4	J-BRIDGE LAG (JETRO Los Angeles)	AZ, CA*, CO, HI, NM, NV**, UT	8
5	J-BRIDGE AMA (JETRO Atlanta)	AL, FL, GA, NC, SC, TN	8
6	J-BRIDGE HUT (JETRO Houston)	AR, LA, MS, OK, TX	8
7	J-BRIDGE TOR (JETRO Toronto)	Canada	8

* California zip codes above 93600 are for SFC, and below 93600 are for LAG.

** Nevada zip codes above 89300 are for SFC, and below 89300 are for LAG.

(5) Steps of the project

① Preparing lists of specified targets (including Reasons for Selection and Priority Ranking)

The Contractor is required to make long lists of the specified targets in target industries whose headquarters are located in the target region for each subproject and was not included in the FY25 long lists (List will be provided by

JETRO). In making the list, the Contractor is required to capitalize on his or her human network with the management of local companies, knowledge about industries, experience in attracting companies, and information provided by JETRO. The Contractor should consult with and receive approval from each JETRO team for the reasoning and evaluation standard for company selection. The specified targets, which should be contacted, are not necessarily companies recommended by the Contractor, but also include companies provided by JETRO. JETRO retains the sole discretion to change and finalize the specified targets. In making the list, the Contractor must use the specified form provided by JETRO and include the following items:

Reporting items (hereafter referred to as “the long list”)

- Company Profile (name, URL, country, HQ address, industry, main products, profits, sales, total assets, market capitalization, number of employees, etc.)
- Key person’s Data (name, position, contact information, etc.). Key persons are defined as CEO, COO, CFO, and other persons involved in organizational decision making (the same shall apply hereafter).
- Possibility of collaborating with Japanese companies Japan (three grade evaluation (1 high, 2 medium, 3 low), and rationale for evaluation)
- Existence of representatives in Japan (If any presentative in Japan exist, specification of the name, type, and place of entity.)

② **Arrangement of meetings with specified targets and reporting**

- A. The Contractor is required to assess the current state of Japanese business and level of interest towards in collaborating with Japanese companies of the specified targets. The Contractor should approach the specified target in a manner consistent with JETRO’s outreach, explaining JETRO objectives and the J-BRIDGE platform as JETRO would. When doing so, the Contractor must clearly state that they are contacting the target on behalf of JETRO and that they are not a JETRO employee.
- B. The Contractor is then required to arrange meetings with key persons of the specified targets in order of their level of interest. In-person meetings may be possible, but virtual meetings are generally preferred. The Contractor should consult with and receive approval from the appropriate JETRO team on the priority order, meeting schedule, and the language in

which the meeting will take place before actual execution. The Contractor should notify and give reasons to the JETRO team if arrangement of meetings with a specified target cannot be made.

If the number of companies in the long list is not sufficient to arrange required number of meetings, other companies outside of the long list should be supplemented after consulting with JETRO.

- C. Of the 50 total required meetings, the Contractor is required to schedule a minimum of 10~ 15 meetings (with a preference for 15) with Semiconductor companies. A more detailed definition will be provided by JETRO after conducting the agreement.

The Contractor shall conduct preliminary meetings with the identified industry-focused companies to ensure that JETRO obtains a comprehensive understanding of each company's plans and requirements for entering the Japanese market.

- D. The Contractor is required to submit a pre-meeting outline to the JETRO team for each scheduled meeting at least 3 business days before each meeting, unless there is an urgent need for the meeting by the specified targets. The pre-meeting outline must be accepted by JETRO as being in conformance with the reporting items below and the form provided by JETRO. In compiling the outline, the Contractor must use the specified form and include the following items.

Reporting items for the pre-meeting report *the form will be provided by JETRO

- Company Profile (name, URL, country, industry, main products and/or services, etc.)
- Key persons contacted (name, position, contact information, contact date, etc.)
- Expected meeting date, time, and place

If the specified targets' level of interest in Japan cannot be determined through publicly available information or direct email communication, the Contractor should use the form for assessing interest in Japan (provided by JETRO). The Contractor

will send the form to the specified target and obtain responses regarding their interest in Japan and the type of support they wish to receive from JETRO. After receiving the completed form, the Contractor will include the information in the pre-meeting report.

The Contractor is also required to be present at all arranged meetings to record meeting notes, unless otherwise directed by the JETRO team. Following the meeting, the Contractor will submit a post-meeting report, outlining the topics discussed and noting action items and next steps.

Reporting items for the post-meeting report *the form will be provided by JETRO

- Details of their expectation towards Japanese companies for future collaboration
 - Name of Japanese companies and industries that the company targets
 - Outline and contents of proposal (Comment to the proposal from key personnel of the company, questions from the key personnel of the company)
 - Future plan to follow up or request for JETRO
 - Details of the expansion plan into the Japanese market
 - Any changes made from the information given in the long list or the pre-meeting outline
- E. If the company does not respond within two (2) weeks following the initial meeting, the Contractor shall follow up with the company on behalf of JETRO with the required consent form (Terms of Service).

(6) Requirement for the target company

1. A company that is not an existing JETRO client, in principle.
2. A company that is not set for the meeting of the Invest Japan project above.
3. A company that was not included in the FY25 long list (List will be provided by JETRO).
4. A U.S. or Canadian company with a capital contribution ratio of non-Japanese companies exceeding 50%.
5. To qualify as a target company, both of these requirements should be satisfied:
 - It possesses technologies, business models, etc. that are novel and innovative and have the potential to create high added value.

- The content of the desired collaboration/alliance with a Japanese company is consistent with the J-Bridge definition of collaboration/alliance*.
 - * Business alliances, technology alliances (including joint R&D and technology transfers), capital transfers, establishment of JVs, LP investment in VCs, M&A, etc.
- 6. To qualify as target company, contributing to the creation of innovation, at least one of these two requirements should be satisfied:
 - (1) It has a track record of procuring funds from leading VCs and support by leading accelerators.
 - (2) It has innovative awards, patents, a track record of collaboration with leading universities, research institutes, companies, and others related to innovation.
- 7. A company with products or services. A company with only a concept is not eligible.
- 8. No risk of lacking financial strength to conduct investment in Japan.
- 9. A company that does not manufacture arms and munitions.
- 10. A company that does not engage or plan to engage in the gambling businesses.
- 11. A company that does not engage in consultative services.
- 12. A company that does not engage or plan to engage in multi-level marketing.
- 13. A company that does not engage or plan to engage in illegal or unethical activities.
- 14. A company whose business does not undermine Japan's social order and security from an economic security perspective.
- 15. A company whose contact person is an executive/employee of the company, or an official representative appointed by the company.
- 16. A company that does not have a conflict with any existing Japanese partner/agent/distributor/investor.

3. Progress Report

- (1) The Contractor is required to provide all prospects lists including the result of outreach and contact information, pre-meeting and post-meeting reports for each meeting to each JETRO team that oversees each subproject.
- (2) In addition, the Contractor is also required to provide monthly progress reports to JETRO New York for all the projects.
- (3) The Contractor is also required to provide a final comprehensive project report

to JETRO New York. The outline must be inspected and accepted as being in conformance with the reporting items below and the form provided by JETRO.

4. Term of contract

The term of contract is from the contract date to March 25, 2027

5. Deliverables and Deadlines

Activity		Completion Deadline (See (1))	Submission Items
a.	Selection of the first specified targets (Reasons for Selection and Priority Ranking)	By 3 weeks after the start of the contract date	Specified targets long list to each JETRO team
b.1	Arrangement of meetings with the specified targets: At least 70 companies for Invest Japan project and at least 30 meetings for J-BRIDGE project.	By Sep 30, 2026	Pre-meeting outline and Post-meeting reports submitted following meetings to each JETRO team
b.2	Arrangement of meetings with the specified targets: At least other 40 companies for Invest Japan project and at least 11 meetings for J-BRIDGE project.	By Nov 30, 2026	Pre-meeting outline and Post-meeting reports submitted following meetings to each JETRO team
b.3	Arrangement of meetings with the specified targets: remaining 40 companies for Invest Japan project and 9 meetings for J- BRIDGE project.	By Mar 12, 2027	Pre-meeting outline and Post-meeting reports submitted following meetings to each JETRO team
b.4	Final comprehensive project report	By March 25, 2027	Final project report to JETRO New York

- (1) If the deadlines indicated in the contract cannot be met due to the circumstances of the specified target, the Contractor must notify JETRO in writing of the details of the situation as well as the new deadline. Depending on whether the situation is valid, JETRO will allow the submission of the report by the later deadline.

6. Payment

Upon the completion of each reporting and approval of all tasks described in Description of the Project by the respective due dates, payment may be requested each time by submitting a billing statement to JETRO New York. JETRO New York will then pay the requested payment amount after receiving the billing statement.

7. Conditions for the Contractor engaged in the project

- (1) Has an established organizational structure and capabilities to manage and complete the project properly.
- (2) Can adhere to JETRO's directions, as well as report to, communicate with, and consult with JETRO in an adequate manner.
- (3) Has knowledge of handling confidential and/or personal information accordingly.
- (4) Has broad and effective experience, network, and knowledge necessary for the implementation of the project.
- (5) Can give appropriate advice and communicate smoothly with global companies of specified industries.
- (6) It is prohibited from receiving monetary or non-monetary rewards from the specified targets or other companies in relation to this project.
- (7) Can comply with applicable laws and regulations, especially the Foreign Corrupt Practices Act and state unfair competition laws.
- (8) Must inform JETRO if the Contractor is involved in a similar project funded by the Japanese government.
- (9) It is prohibited from conducting personal business while performing the tasks of this project.

Attachment A

Reporting items for the Pre-meeting report of Invest Japan Program

(Items may be subject to change.)

1. Basic Information

	Item	Notes
1	Company name	Full legal name
2	Address of HQ office	
3	Website	URL
4	Primary Sector	
5	If "Other", please specify	
6	Sub-sector	
7	If "Other", please specify	
8	Primary Industry	
9	Sub-industry	
10	Year established	
11	Number of employees	
12	Name of CEO/Founder	
13	Listed/unlisted	If listed, provide the market name

2. Contact Person

	Item	Notes
1	Name	
2	Department	
3	Title	
4	Email	
5	Phone Number	

3. Specific Business Information

	Item	Notes
1	Products/Services	Overview, main products, patents, etc.
2	Competitive Advantages	Select from pulldown list
3	Please explain in detail	
4	Financial Information -Total Funding amount	Include source link (Company website, Crunchbase, Pitchbook,

	-Latest Funding Round -Investors/VCs	etc.)
5	Types of support sought from JETRO	If any mentioned via email
6	Current Business Status (Recent press releases, announcements, etc.)	Include source link (Company website, Crunchbase, Pitchbook, etc.)
7	Distributor or exclusive distribution in Japan	
8	Company's corporate credibility Support from Accelerator	Include source link (Company website, Crunchbase, Pitchbook, etc.)
9	Company's corporate credibility Innovative awards	Include source link (Company website, Crunchbase, Pitchbook, etc.)
10	Company's corporate credibility US or Canadian Patents	Include source link (Company website, Crunchbase, Pitchbook, etc.)
11	Any experience of business in Japan	

4. Meeting Information

	Item	Notes
1	Meeting date	
2	Time (with time zone)	
3	Place/meeting link	
4	Others	

Reporting items for the Post-meeting report of Invest Japan Program
 (Items may be subject to change.)

1. International Plans

	Item	Notes
1	Overseas business experience	
2	International Business Strategy	
3	Business experience in Japan	
4	Plans for the Japanese market	Purpose/goal, planned timing, location in Japan, number of employees, form of incorporation, etc.
5	Requested Support from JETRO	

2. Changes from Pre-meeting Sheet

Item	Notes
All the items in the Pre-meeting Sheet	

Reporting items for the Pre-meeting report of J-BRIDGE Program
 (Items may be subject to change.)

1. Basic Information

	Item	Notes
1	Company name	Full legal name
2	Address of HQ office	
3	Website	URL
4	Industry 1	Select from pulldown list
5	Industry 2	Select from pulldown list
6	Industry 3	Select from pulldown list
7	Any other industry or additional information	
8	Year established	
9	Number of employees	
10	Name of CEO/Founder	
11	Listed/unlisted	If listed, provide the market name

2. Contact Person

	Item	Notes
1	Name	
2	Department	
3	Title	
4	Email	
5	Phone Number	

3. Specific Business Information

	Item	Notes
1	One sentence introduction	
2	Outline of business, technology, products, and services	Provide as specifically as possible, such as competitive advantages, leading-edge/innovative technology, and novelty of the products, services and business models.
3	Amount of funding raised	
4	Funding rounds, business phase	Include source link (Company website, Crunchbase, Pitchbook, etc.)

5	Any additional information about funding	
6	<ul style="list-style-type: none"> • Major Investors • Partner Institutions • Awards Received (related to innovation/entrepreneurship) 	Include source link (Company website, Crunchbase, Pitchbook, etc.)
7	Other selling points, special notes, and patents	If applicable
8	Types of support sought from JETRO	If any mentioned via email

4. Meeting Information

	Item	Notes
1	Meeting date	
2	Time (with time zone)	
3	Place/meeting link	
4	Others	

Reporting items for the Post-meeting report of J-BRIDGE Program
(Items may be subject to change.)

1. Company's Detailed Information

	Item	Notes
1	Type of collaboration and cooperation with Japanese companies: a) Business alliance (note: sales agent, distributor, sales contract are NOT eligible) b) Technical alliance c) Establishment of a joint venture d) Fundraising e) M&A	Select from pulldown list
2	Any other type of collaboration and cooperation with Japanese companies	Less than 1000 letters
3	Industry and specific names of Japanese companies that are candidates for collaboration and cooperation.	Less than 80 letters
4	Details of interest in collaboration and cooperation with Japanese companies	Describe in bullet points Sales agent, distributor, sales contract are NOT eligible Less than 1000 words
5	Current challenges faced and needs for your business	Describe in bullet points Less than 1000 words
6	Future business plans and areas to be developed	Describe in bullet points Less than 1000 words
7	Availability of Japanese-language support	Select from pulldown list
8	Future plans/Next steps or specific request for JETRO	

2. Changes from Pre-meeting Sheet

Item	Notes
All the items in the Pre-meeting Sheet	