

**Notification of Department of Energy Development and Promotion**  
**Re: Implementation guideline and exemption form for compliance**  
**to the Energy Conservation and Promotion Act B.E. 2535 (1992)**

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In response to the provision of the Energy Conservation and Promotion Act B.E. 2535 (1992) section 8 paragraph three and section 18 that gives the right to the owner of designated factory or designated building having energy utilization in the quantity less than amount specified in the Royal Decree on Designated Factory or the Royal Decree on Designated Building and continue to utilize energy at the said level for a minimum of six consecutive months may submit details together with reasons and file an appeal to the Director General of Department of Energy Development and Promotion for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535 at all times.

To ensure the completeness and legitimacy of process of notifying the detail and reason in appealing for such leniency, in order to facilitate the prompt consideration, Department of Energy Development and Promotion hereby announces the implementation guideline for appealing for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535 as follows:

1. Appealing for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535 shall use the Form BorPorPhor.1 annexed to this Notification.
2. Documentation to assist consideration shall be in accordance with attached documentation BorPorPhor.1.
3. The appeal shall be filed to Bureau of Inspection and Energy Conservation.
4. The appeal shall be granted not more than one year period, if wishes to appeal more than time specified, the additional time shall be extended in advance before the expiration of leniency at least 1 month.

Effective from now, onwards.

Announced on the 22<sup>nd</sup> November B.E. 2542 (1999)  
(signed) ...Itti Pichayentarayothin

(Mr. Itti Pichayentarayothin)

Director-General of Department of Energy Development and Promotion

Company or Limited Partnership Name.....

Address .....

Date ..... Month..... Year.....

Re: Appeal for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535

Dear Director-General of Department of Energy Development and Promotion,

Refer to Letter No. 0406/ ..... Or letter No. 0504/ ..... (Letter notifying designated building/ designated factory/ warning of law compliance)

- Attachments:
1. Appealing form for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535
  2. Comparison graph showing the lenient time to the time of previous year.
  3. Copy of documentation showing energy utilization from ..... to .....
  4. Accompanying document as required.

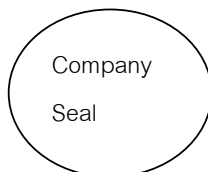
In reference to the letter of Department of Energy Development and Promotion, indicating that building ..... / factory ..... at the street address ..... Tambon ..... District ..... Province ..... of Company ..... have the position as designated building/factory under the Royal Decree on Designated Building B.E. 2538 (1995) or the Royal Decree on Designated Factory B.E. 2540 (1997) that shall be compliance with the law.

Company/ Limited Partnership ..... wishes to inform that the company possesses meter/ transformer of ..... capacity, however during this time the company has utilized energy in the quantity less than that prescribed by law because ..... Therefore, the company would like to appeal for leniency with respect to having to comply with the Energy Conservation and Promotion Act B.E. 2535 for the period of one year from .....to ..... as attached detail.

Your consideration is greatly appreciated.

Sincerely yours,

Authorized person of the company



Appeal form for leniency with respect to having to comply with  
the Energy Conservation and Promotion Act B.E. 2535

**BorPorPhor.1**

Number.....  
Received at.....

I (Legal entity name)..... by (authorized person).....  
as (manager, etc) ..... wishes to appeal for leniency with respect to  
having to comply with the provision of section 8 paragraph three of the Energy Conservation  
and Promotion Act B.E. 2535 with the accompanying details as follows,

**Legal entity Name** ..... Type  Building  Factory  
**Building/Factory Name** .....  
**Type of business** .....  Government  State Enterprise  Private  
**Location of Head Office:** Street number ..... Moo ..... Street .....  
Tumbon/Sub-district ..... District ..... Province .....  
Postal code ..... Telephone number..... Fax number .....  
**Location of Building/Factory:** Street number ..... Moo ..... Street .....  
Tumbon/Sub-district ..... District ..... Province .....  
Postal code ..... Telephone number..... Fax number .....

**Condition of designated building/Factory prior to appealing process**

- Official date as being designated building/designate factory .....
- Name of responsible person on energy .....
- Amount of utilized electricity..... unit (Kilowatts-hour)/ .....(month/year)
- Amount granted ..... Kilowatts Transformer size ..... Kilovolts-ampere
- Other non-renewable energy (as equivalent to heat energy) ..... million Mega Jules/.....(month/year)

**Current condition on energy utilization**

- Size of installed transformer ..... Kilovolts-ampere
- Amount granted ..... Kilowatts
- Amount of utilized electricity..... unit (Kilowatts-hour)/ .....(month/year)
- Other non-renewable energy (as equivalent to heat energy) ..... million Mega Jules/.....(month/year)

**Reason for leniency**

.....  
.....  
.....

**Time for Leniency** ..... (month/year) From ..... To .....

The documents required for consideration are attached herewith. I guarantee that all  
provided information herein and those in attached documents are true.

Signed .....submitter  
(.....)  
...../...../.....  
Legal entity seal

**1. Amount of Energy Utilization**

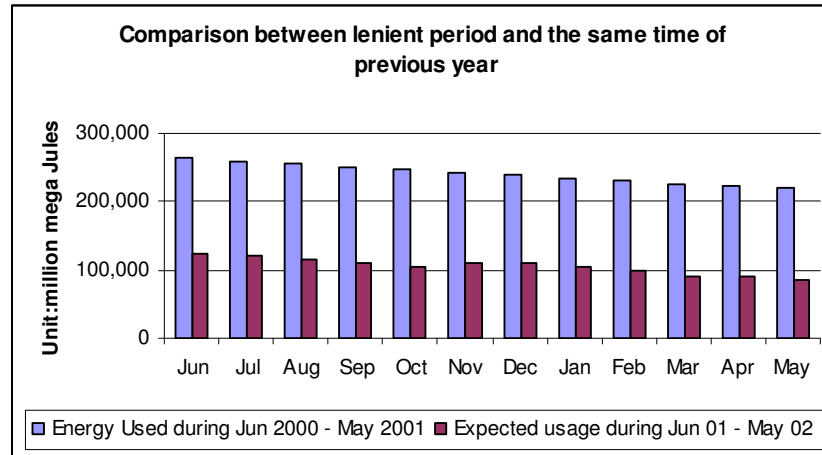
- 1.1 Total energy utilization during the first 6 month of the previous year .....  
million Mega Jules
- 1.2 Total energy utilization during the last 6 month of the previous year .....  
million Mega Jules
- 1.3 Expected total energy utilization during the first 6 month of the next year .....  
million Mega Jules
- 1.4 Expected total energy utilization during the last 6 month of the next year .....  
million Mega Jules (of the lenient time period)

**2. Documents showing report of energy utilization**

- 2.1 Total energy consumption bill of the last 6 month of the previous year for each month
- 2.2 Total electricity consumption bill of the last 6 month of the previous year for each month
- 2.3 Total heat consumption bill of the last 6 month of the previous year for each month
- 2.4 Total consumption bill of other type of energy of the last 6 month of the previous year  
for each month
- 2.5 Other necessary evidence (If any) such as approve of termination of transformer use or  
approve of modification of meter size from EGAT  
(If there is no other necessary evidence as in 2.5, graph showing the comparison of  
amount of energy utilization in relevance to those in 1.3 and 1.4 can be used as shown in  
attached example)

- Note: 1. The person who request for such leniency shall be the owner of designated building or designated factory or the authorized person from the owner with the authorization letter and copy of identification card or alien identification card of both persons and all copies must be certified true.
2. If the designated building or designated factory is legal entity, the person who request for such leniency must be the authorized person of the legal entity or the designated person authorized by authorized person. Other than evidence said in 1, the evidence proving the status of the legal entity must be submitted as well such as copy of Registration of the limited partnership or company, approve letter from office of business registration issued less than 6 months. In case these documents have been submitted for other purpose within 6 months period, they can also be used for this purpose by notify the officer of the event and time for which these document have been used.

Example for Leniency for period of June 2001 – May 2002



Energy Used during  
Jun 2000 - May 2001  
Expected usage  
during Jun 01 - May  
02

Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Total
263,000	259,000	255,000	251,000	247,000	243,000	239,000	235,000	231,000	227,000	223,000	219,000	2,892,000
125,000	120,000	115,000	110,000	105,000	110,000	110,000	105,000	100,000	90,000	90,000	85,000	1,265,000