

JETRO

IBSC

Invest Japan Business Support Center



JETRO

www.jetro.go.jp/en/invest/

English



JETRO IBSC services

As an integrated support organization of foreign direct investment, JETRO provides a wide range of services for establishing and expanding your business in Japan.

*To be eligible to receive JETRO's service, terms and conditions may apply and must be qualified through JETRO's screening. Contact your nearest JETRO office (either in Japan or overseas) or JETRO IBSC.



Information



We provide expert information on incorporation.

- Market and industry information (Tailored market report for your business)
- Procedures related to incorporation including company registration, visa application, taxation, labor and legal issues
- Introductions to service providers (Recruitment agencies, real estate agencies, accounting firms, etc.)
- Information on incentives by national and local governments
- Information on regulations and relevant legal systems

Facilities



Temporary offices are located in business hubs of regions all around Japan.

- Free temporary office space (Tokyo, Yokohama, Osaka, Kobe, Nagoya and Fukuoka)
- Multipurpose hall and conference rooms (Tokyo)

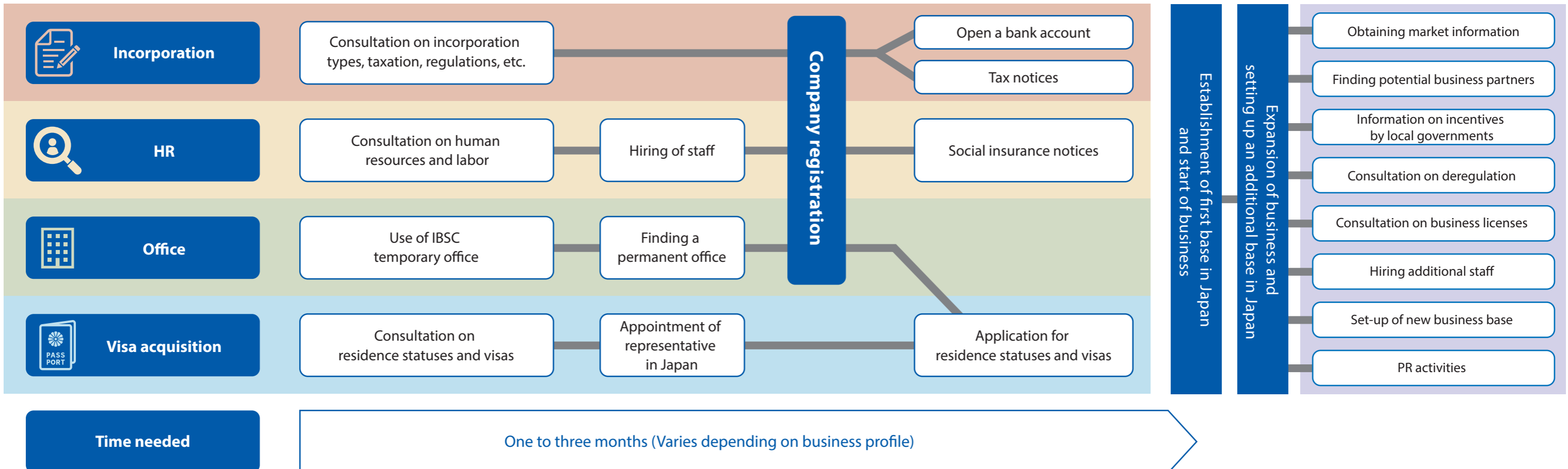
Networking



We support your business in Japan through our broad network.

- Networking opportunities with candidates for business partners
- Arrangement of meetings with government authorities
- Comprehensive support with regulations and requests for regulatory reform to the Japanese government

Steps for your incorporation and business expansion in Japan





Temporary Offices

A free temporary office is available up to 50 business days during the preparation period to establish your business base in Japan.



IBSC Tokyo

Requirements JETRO's certified foreign/foreign-affiliated companies planning to invest or expand their business in Japan *To receive the certification, please contact your nearest JETRO office and apply with the required documents. JETRO H.O. will examine whether it meets the conditions required for support.

Tenancy period Up to 50 business days in principle (may be extended for another 50 business days, making up to 100 business days in total available.)

Private office area 13.5m² (for 2 people)/18.0m² (for 3 people)/36.0m² (for 6 people) *Approximate size

Tenancy fee Free of charge for 50 business days (It will be charged for the 51st day and after.)

Facilities **Private office:** desks, chairs, file cabinets and internet connection
Common area: printer, shredder

JETRO Innovation Garden (Located on the 7th floor of JETRO H.O.): meeting rooms, open-area (co-working space with 50 seats) and event area (capacity for 70 people)

TOSBEC services are also available



Tokyo One-Stop Business Establishment Center

(located next to JETRO IBSC Tokyo)

This is a support center jointly operated by the Japanese government and the Tokyo metropolitan government. Free, one-stop services are provided to help complete procedures necessary to establish a company and to start business in Tokyo.

Services

- Support with completing procedures necessary to establish a company and to start business (Certification of articles of incorporation, company registration, taxes, pension/social security, immigration, etc.)
- Support with online applications
- Multilingual interpretation and translation services



IBSCs in Japan

JETRO provides free temporary offices in six major cities.



Kobe
Kobe C.I.T. Center 4F,
5-1-14 Hamabe-dori, Chuo-ku, Kobe,
Hyogo 651-0083
Tel: +81-78-231-3081
Email: KOB@jetro.go.jp

Osaka
Osaka-Kokusai Bldg. 29F, 2-3-13,
Azuchi-machi, Chuo-ku, Osaka, Osaka
541-0052
Tel: +81-6-4705-8660
Email: OSD@jetro.go.jp

Tokyo
Ark Mori Bldg. 7F, 1-12-32, Akasaka,
Minato-ku, Tokyo 107-6006
Tel: +81-3-3582-4684
Email: IVE@jetro.go.jp

Yokohama
Industry & Trade Center Bldg. 2F, 2,
Yamashita-cho, Naka-ku, Yokohama,
Kanagawa 231-0023
Tel: +81-45-222-3901
Email: YOK@jetro.go.jp

Nagoya
Aichi Industry & Labor Center
(WINC AICHI) 18F
4-4-38 Meieki, Nakamura-ku, Nagoya,
Aichi 450-0002
Tel: +81-52-589-6210
Email: NAG@jetro.go.jp

Fukuoka
Fukuoka Chamber of Commerce Bldg. 7F,
2-9-28 Hakata Ekimae, Hakata-ku,
Fukuoka, Fukuoka 812-0011
Tel: +81-92-471-5635
Email: FUK@jetro.go.jp

*For Kobe and Fukuoka, Provide rental office space outside JETRO office



JETRO Worldwide Offices



<Contact> Invest Japan Business Support Center Tokyo

Email: IVE@jetro.go.jp

Tel: 03-3582-4684

<Office hours> 9:00 - 12:00 / 13:00 - 17:00

excluding Saturdays, Sundays, and holidays