

JETRO Manila's Visitors' Guide

Security and Access to the Building

To ensure a proper and smooth entry to the building, kindly be advised of the following rules and guidelines for your visit to JETRO Manila office.

1. All guests are required to go through the security check upon entry.



2. Visitors must register at the reception desk by logging in their details. Guests of JETRO Manila can line up at the **Low Rise Lane (5th to 21st floors)**.



3. Provide a valid identification card to get your **Guest Sticker**.

IMPORTANT:

You must be able to provide the **company name** and **person to visit** upon registration. Guests who fail to do so, will **NOT** be allowed entry.



4. At the turnstile gate, security personnel will assist all guests to access the elevator. Please inform them of the floor number or simply show them your **Guest Sticker**.



Thank you very much for your kind cooperation!
We look forward to your visit.