



Notification of a foreign company

* Reference number

| | | |
|---|---|---------------------------------|
| Month day, 20XX To: Director of Tax Office | Place of tax payment | Zip code |
| | Address of a head office or a principal place of business | Telephone number: () - |
| | Country where the company is located | |
| | (Phonetic transcriptions in katakana) | |
| | Name of company, etc. | |
| | Corporation number | |
| | (Phonetic transcriptions in katakana) | |
| Name of representative | [Seal] | |
| Address of representative | Zip code | Telephone number: () - |

We hereby notify that the company has become taxable in Japan

| | | | |
|---|-----------------|--|-----------------|
| Date of business commencement or anticipated business commencement in Japan | Month day, 20XX | Date of commencement of holding of assets or personal service in Japan | Month day, 20XX |
|---|-----------------|--|-----------------|

| Business year | Starting on month day | Ending on month day | Business year | Starting on month day | Ending on month day | Starting on month day | Ending on month day |
|---------------|-----------------------|---------------------|---------------|-----------------------|---------------------|-----------------------|---------------------|
|---------------|-----------------------|---------------------|---------------|-----------------------|---------------------|-----------------------|---------------------|

| | | | |
|-------------------------------------|-----------------------------------|---------|-------|
| Business purposes and type in Japan | Type and place of assets in Japan | Type | Place |
| | | | |
| Office, etc. in Japan | Name | Address | |
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|---|--------------------|---|
| (Remarks) | Attached documents | 1 A Japanese translation of the Articles of Incorporation, etc. |
| | | 2 Balance sheet and an inventory of assets |
| Whether or not "Notification of Establishment of an Office, Paying Salaries Etc." is submitted Yes/No | | 3 Documents providing an outline of business |

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|---|--------|
| Signature and seal of licensed tax accountant | [Seal] |
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These materials contain samples of documents regarding registration, visa, taxation, personnel and labor matters that are necessary when a foreign company establishes a corporation or other entity in Japan as well as descriptive examples of how to fill them out. A portion of the English content has been updated through a provisional translation. These documents are not published by competent authorities and therefore are not official. For those who are going through the official procedures, please download the latest official documents from the competent authorities and related bodies or consult a person who specializes in advising on such information and procedures.

The information contained in this documents should be used at the reader' s independent discretion. While JETRO makes every effort to ensure the accuracy of the information it provides, no responsibility is accepted by JETRO for any loss or damage incurred as a result of actions based on the information provided in these documents or provided by the external links listed on these pages.

The competent authorities relating to these documents: National Tax Agency
URL: <https://www.nta.go.jp/law/tsutatsu/kobetsu/hojin/010705/pdf/tt002.pdf>