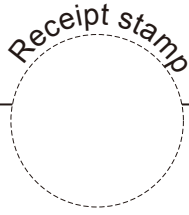


Notification of Incorporation/ Establishment of corporation



(Statement on commencement of business, etc. Part 1)

* Reference number

To: Director of Tokyo Metropolitan Taxation Office/ Head of Branch Office We hereby notify new incorporation/establishment of a corporation.	Month day, 20XX	(Phonetic transcriptions in katakana) Address of a head office or a principal place of business	Zip code	Telephone number: () -	Name of building, etc.		
	Place of tax payment		Zip code Telephone number: () -				
	(Phonetic transcriptions in katakana) Name of company						
	Corporate number						
	(Phonetic transcriptions in katakana) Name of representative		Telephone number: () - [Seal]				
	Representative's contact address		(Statement unnecessary)				
	(Phonetic translation in katakana) Addressee <input type="checkbox"/> Address of head office <input type="checkbox"/> Address of representative Contact address <input type="checkbox"/> Other		Zip code	Telephone number: () -	Name of building, etc.		
Date of incorporation/ establishment	Month day, 20XX	Business year	Starting on Month day and ending on Month day				
Amount of capital or money invested	¥	Existence or nonexistence of a disposition (approval) of extension of the due date of a local tax return	Enterprise tax	Yes No	for a period of XX months starting on XX business year		
Amount of capital etc.	¥		Inhabitant tax	Yes No	for a period of XX months starting on XX business year		
(Statement unnecessary) Place a checkmark in the last business category column.		Total number of employees		Number of local employees in city			
		Branch, local office, factory, etc.	Name	Address	Date of establishment		
				Telephone number: () -	. .		
				Telephone number: () -	. .		
Form of incorporation		1 Reorganization to a company from an individual enterprise 2 Incorporation by merger 3 Incorporation by corporate division ¹ (split-off-type, spin-off-type and other types) 4 Incorporation by investment in kind 5 Other ()					
The state of a private enterprise before the incorporation, a corporation dissolved by merger, a split corporation or investors, if a form of incorporation falls under any of 1 through 4		Name of business owner, name of corporation dissolved by merger, name of split corporation, or name of investor		Place of tax payment			
				Content of business, etc.			
Qualification category, if a form of incorporation falls under any of 2 through 4		Qualified/Other		Attached documents, etc. 1. A copy of the Articles of Incorporation, etc. 2. A certificate of the registered matters (a certified complete copy of historical matters), or online registration information: 3. A copy of a contract of merger 4. A copy of a split planning report 5. Other ()			
Check the checkbox <input type="checkbox"/> appropriate for the details of notification. <input type="checkbox"/> A corporation that has a head office, etc. in the ward or municipality concerned, and offices, etc. in multiple wards or municipalities <input type="checkbox"/> A corporation which has a branch etc. in the ward or municipality concerned, and offices etc. in multiple wards or municipalities <input type="checkbox"/> A corporation which has an office etc. only in the ward or municipality concerned		In the case of using the online registration information provision system				Reference number	
						Date of issue:	
Licensed tax accountant concerned	Name	Address of Office		Zip code	Telephone number: () -		
If a corporation incorporated is a consolidated subsidiary	Name of consolidated parent corporation	Date of submission of "Documents containing a statement to the effect that Full Controlling Interest Has Been Obtained," etc.		Consolidated parent corporation	Consolidated subsidiary		
	Place of tax payment of consolidated parent corporation			Zip code	Month day, year	Month day, year	
		Telephone number: () -		Competent tax office	Settlement term		
Signature and seal of licensed tax accountant		[Seal]					
Category of business		<input type="checkbox"/> Manufacturing industry <input type="checkbox"/> Other (Specify XX industry.)		In the case of a nonprofit corporation, etc.			
In the case of a general incorporated association/ general incorporated foundation		<input type="checkbox"/> Nonprofit corporation <input type="checkbox"/> Orinary corporation		* Processing column			
				Administration slip	Input	Cross-check	

Ordinance and Rules Appended Form No. 32 (B) Part 2
 (for submission to Tokyo Metropolitan Taxation Office/Branch Office)
 * Submit notification to respective agencies.
 (Standardized form for National Tax Agency,
 Tokyo Metropolitan and municipalities)

These sample application forms indicate the essential points and descriptive examples of registration, visa, taxation, and personnel and labor affairs that are necessary when a foreign company establishes a corporation etc. in Japan. These documents are not published by competent authorities and therefore are not official. Therefore, when going through the official procedures consult a specialist or download the official documents from the competent authorities.

The competent authorities relating to these documents: Tokyo Metropolitan Government Bureau of Taxation
URL: http://www.tax.metro.tokyo.jp/shomei/houjin/01a_32-1a.pdf

The use of the information provided in these sample documents is based on your own responsibility. While JETRO makes every effort to ensure that we provide accurate information, we will not be held liable for any loss or damage incurred by your use of the contents of such information.