

Notification of Incorporation of a Company



Month day, 20XX

To: Director of Tax Office

We hereby notify incorporation of a company.
We hereby notify new incorporation of a domestic company.

* Reference
number

Address of a head office
or a principal place
of business

Zipcode

Telephone number: () -

Place of tax payment

Zipcode

(Phonetic transcriptions in katakana)

Name of company

Corporate number

(Phonetic transcriptions in katakana)

Name of representative

[Seal]

Address of
representative

Zipcode

Telephone number: () -

Date of incorporation	Month day, 20XX	Business year	Starting on month day and ending on month day	
Amount of capital or money invested	¥	Commencement date of business year as a newly established company	Month day, 20XX	
Business purposes	(Those stated in the Articles of Incorporation, etc.)	Branch, local office, factory, etc.	Name	Address
	(Those actually performed or scheduled to be performed)			
Form of establishment	1 Reorganization to a company from an individual enterprise 2 Incorporation by merger 3 Incorporation by corporate division (split-off-type, spin-off-type and other types) 4 Incorporation by investment in kind 5 Other ()			
The state of a private enterprise before the incorporation, a corporation dissolved by merger, a split corporation or investors, if a form of incorporation falls under any of 1 through 4	Name of business owner, name of corporation dissolved by merger, name of split corporation or name of investors	Place of tax payment		Content of business, etc.
Qualification category, if a form of incorporation falls under any of 2 through 4		Qualified / Other		Attached documents, etc.
Date of commencement of business (anticipated)		Month day, 20XX		
Whether or not "Notification of Establishment of an Office, Etc. Paying Salaries" has been submitted		Yes / No		
Licensed tax accountant concerned	Name			
	Address of office	Telephone number: () -		
If a corporation incorporated is a consolidated subsidiary	Name of consolidated parent corporation			
	Place of tax payment of consolidated parent corporation	Zipcode	Competent tax office	
		Telephone number: () -		
	Date of submission of "Documents containing a statement to the effect that Full Controlling Interest Has been Obtained," etc.		Consolidated parent corporation	Consolidated subsidiary
		Month day, 20XX	Month day, 20XX	
Signature and seal of licensed tax accountant		[Seal]		

These sample application forms indicate the essential points and descriptive examples of registration, visa, taxation, and personnel and labor affairs that are necessary when a foreign company establishes a corporation etc. in Japan. These documents are not published by competent authorities and therefore are not official. Therefore, when going through the official procedures consult a specialist or download the official documents from the competent authorities.

The competent authorities relating to these documents: National Tax Agency

URL: <https://www.nta.go.jp/shiraberu/zeiho-kaishaku/tsutatsu/kobetsu/hojin/010705/pdf/tt001.pdf>

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