Form No. 1 (related to Article 4)

Month date, year

To Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Grant Application for Subsidy for Investment Support Project for Foreign Corporations

We wish to implement the Investment Support Project for Foreign Corporations as shown below, and wish to apply for the subsidy pursuant to the provision of Article 4, paragraph 1 of the Regulations on Grant, etc. of the Fukushima Prefectural Subsidy, etc.

1. Subsidy application amount

Amount Yen

2. Project commencement date and completion date

Date of decision to grant subsidy 　　　to month date, year

3. Content, etc. of subsidized project

Same as Form No. 2 “Business Plan”

Note: The paper size shall be A4 size as defined by Japanese Industrial Standards.

Form No. 1-1 (related to Article 5)

Month date, year

Confirmation of establishment of business location, etc.

Location

Name

Representative/name Seal

In applying for the subsidy for the Investment Support Project for Foreign Corporations, we hereby make a commitment to promptly conclude a lease contract for the business location, etc. mentioned in the application and make the registration thereof in the Certificate of All Registered Matters, at the time of receiving the subsidy.

Form No. 2

Month date, year

Business plan

Location

Name

Representative/name Seal

1. Outline of business location, etc.

|  |  |
| --- | --- |
| Conclusion of lease contract  Scheduled date | month date, year |
| Scheduled commencement date of operation | month date, year |
| Period eligible for subsidy | Date of decision to grant to month date, year |
| Name of business location, etc. |  |
| Location | Postal code |
| Number of employees in the business location, etc.  (Including part-time employees) | Total number of employees |
| Of which, number of newly hired employees |
| Status of business location, etc. in the business plan of the applicant | Please give detailed descriptions. |

|  |  |
| --- | --- |
| Content of major business operations conducted in the business location, etc. | Please circle the content of major business operations. (You may write multiple business operations.)  Manufacture Research and development Sale Research |
| Detailed content of business operations and business deployment in the business location, etc. during the period eligible for subsidy | Please give detailed descriptions. |
| Business deployment in Fukushima Prefecture (including location planning for a manufacturing base, etc. within Fukushima Prefecture) after the period eligible for subsidy | Please give detailed descriptions. |

2. Outline of business plan (assuming that the date of the decision to grant is the first day of the month following the month of application)

(1) Compensation

|  |  |
| --- | --- |
| Paid to: | Planned amount |
|  | Yen |
|  | Yen |
| Total (i) | Yen |

(2) Office expenses

|  |  |  |
| --- | --- | --- |
| Expenditure items | | Planned amount |
| Telephone/fax | Installation expenses | Yen |
| Use charges | Yen |
| Copying machine | Use charges | Yen |
| Internet | Installation expenses | Yen |
| Use charges | Yen |
| Travel expenses for external consultants paid as compensation for expenses | | Yen |
| Total (ⅱ) | | Yen |

(3) Supplies expenses

|  |  |
| --- | --- |
| Paid to: | Planned amount |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (ⅲ) | Yen |

(4) Commissions

|  |  |
| --- | --- |
| Expenditure items | Planned amount |
| Incorporation of corporation and establishment of branches, etc. | Yen |
| Taxation, social insurances, etc. | Taxation Yen |
| Social insurances, etc. Yen |
| Acquisition/renewal of residential status/visas | Residential status Yen |
| Acquisition of visas Yen |
| Total (ⅳ) | Yen |

(5) Subcontracting costs

|  |  |
| --- | --- |
| Expenditure items | Planned amount |
|  | Yen |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (v) | Yen |

(6) Cost of equipment purchased

|  |  |
| --- | --- |
| Expenditure items | Planned amount |
|  | Yen |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (ⅵ) | Yen |

(7) Rent expenses

|  |  |  |
| --- | --- | --- |
| Type of business location, etc. | Planned amount | |
| Land rent | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges  Administration charges | Yen |
| Rent of business location, etc. other than land rent | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges  Administration charges | Yen |
| Parking lot charges  ( cars) | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges  Administration charges | Yen |
| Office equipment | | Yen |
| Total (ⅶ) | | Yen |

(8) Charges for heat, electricity and water

|  |  |  |
| --- | --- | --- |
| Type | Planned amount | |
| Electricity charges | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Gas charges | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Charges for water and sewerage | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Total (ⅷ) |  | Yen |

(9) Consignment fees

|  |  |  |
| --- | --- | --- |
| Consignee | Contract period | Planned amount |
|  | Month date, year to month date, year | Yen |
|  | Month date, year to month date, year | Yen |
| Total (ⅸ) | | Yen |

(10) Others

|  |  |
| --- | --- |
| Expenditure items | Planned amount |
|  | Yen |
|  | Yen |
| Total (ⅹ) | Yen |

**Calculation of subsidy amount**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Expenses eligible for subsidy | Subsidy rate | Calculation of subsidy amount |
| Total of (i) to (x) | (a)  Yen | (b)  3/4 | (c) = (a) x (b)  Yen |
|  | | | |
| Subsidy application amount | | | (d)  Yen |

Note: Enter the subsidy application amount as the amount of (c) rounded down to the nearest thousand yen.

4. Supplementary documents

(1) Confirmation of Establishment of Business Location, etc. (Form No. 1-1)

(2) Other documents considered necessary by the Governor

Form No. 3 (related to Article 8)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Application for Approval of Changes (Discontinuance, Abolition) in Investment Support Project for Foreign Corporations

We wish to change (discontinue, abolish) the Investment Support Project for Foreign Corporations as follows, and wish to apply for approval pursuant to the provisions of Article 6, paragraph 1, items 1 and 2 of the Regulations on Grant, etc. of the Fukushima Prefectural Subsidy, etc.

1. Date of decision to grant, number and subsidy amount decided to be granted

Fukushima Prefectural Directive No. xxx dated month date, year

Amount Yen

2. Post-change grant application amount

Amount Yen

3. Reason for changes (discontinuance, abolition)

4. Supplementary documents

(1) Business plan after change (Form No. 2)

Form No. 4 (related to Article 9)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Report on Accidents, etc. of Investment Support Project for Foreign Corporations

We wish to report accidents, etc. of the Investment Support Project for Foreign Corporations as follows:

Descriptions

1. Causes and description of accident

2. Amount involved in the accident

3. Measures taken against the accident

4. Schedule of performance and completion of the subsidized project

Form No. 5 (related to Article 12)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Report on Completion of Investment Support Project for Foreign Corporations

We wish to report the completion of the Investment Support Project for Foreign Corporations as follows:

|  |  |
| --- | --- |
| Name of subsidized project | Investment support project for foreign corporations |
| Date and number of decision to grant subsidy | Fukushima Prefectural Directive No. xxx dated month date, year |
| Amount decided to be granted | Amount Yen |
| Expenses eligible for subsidy | Amount Yen |
| Business location, etc. | Name |
| Place |

Supplementary documents

Report of project performance (Form No. 6)

Form No. 6 (related to Article 13)

　　Month date, year

Location

Name

Representative/name Seal

Report on Performance of Investment Support Project for Foreign Corporations

|  |  |
| --- | --- |
| Date of conclusion of lease contract | month date, year |
| Commencement date of operation | month date, year |
| Period eligible subsidy | Date of decision to grant to month date, year |
| Name of business location, etc. |  |
| Location | Postal code |
| Capital stock | Thousands of yen |
| Composition of investment in capital |  |
| Number of employees in the business location, etc.  (Including part-time employees) | Total number of employees |
| Of which, number of employees newly hired by the business location, etc. |
| Status of business location, etc. in the business plan of the applicant | Please give detailed descriptions. |
| Content of major business operations conducted in the business location, etc. | Please circle the content of major business operations. (You may write multiple business operations.)  Manufacture Research and development Sale Research |

|  |  |
| --- | --- |
| Concrete content of business operations and business deployment in the business location, etc. during the period eligible for subsidy | Please give detailed descriptions. |
| Business deployment in Fukushima Prefecture after the period eligible for subsidy | Please give detailed descriptions. |

2. Project performance

(1) Compensation

|  |  |
| --- | --- |
| Paid to: | Amount of performance |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (i) | Yen |

(2) Office expenses

|  |  |  |
| --- | --- | --- |
| Expenditure items | | Amount of performance |
| Telephone/fax | Installation expenses | Yen |
| Use charges | Yen |
| Copy machine | Use charges | Yen |
| Internet | Installation expenses | Yen |
| Use charges | Yen |
| Travel expenses for external consultants paid as compensation for expenses | | Yen |
| Total (ⅱ) | | Yen |

(3) Supplies expenses

|  |  |
| --- | --- |
| Paid to: | Amount of performance |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (ⅲ) | Yen |

(4) Commissions

|  |  |
| --- | --- |
| Expenditure items | Amount of performance |
| Incorporation of corporation and establishment of branches, etc. | Yen |
| Taxation, social insurances, etc. | Taxation Yen |
| Social insurances, etc. Yen |
| Acquisition/renewal of residential status/visas | Residential status Yen |
| Acquisition of visas Yen |
| Total (ⅳ) | Yen |

(5) Subcontracting cost

|  |  |
| --- | --- |
| Expenditure items | Amount of performance |
|  | Yen |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (ⅴ) | Yen |

(6) Cost of equipment purchased

|  |  |
| --- | --- |
| Expenditure items | Amount of performance |
|  | Yen |
|  | Yen |
|  | Yen |
|  | Yen |
| Total (ⅵ) | Yen |

(7) Rent expenses

|  |  |  |
| --- | --- | --- |
| Type of business location, etc. | Amount of performance | |
| Land rent | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges Administration charges | Yen |
| Rent of business location, etc. other than land rent | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges  Administration charges | Yen |
| Parking lot charges  ( cars) | Period of use | Month date, year to month date, year |
| Rent | Yen |
| Common charges  Administration charges | Yen |
| Office equipment | | Yen |
| Total (ⅶ) | |  |

(8) Charges for heat, electricity and water

|  |  |  |
| --- | --- | --- |
| Type | | Amount of performance |
| Electricity charges | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Gas charges | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Charges for water and sewerage | Period of use | Month date, year to month date, year |
| Amount | Yen |
| Total (ⅷ) |  | Yen |

(9) Consignment fees

|  |  |  |
| --- | --- | --- |
| Consignee | Period of use | Amount of performance |
|  | Month date, year to month date, year | Yen |
|  | Month date, year to month date, year | Yen |
| Total (ⅸ) | | Yen |

(10) Others

|  |  |
| --- | --- |
| Expenditure items | Amount of performance |
|  | Yen |
|  | Yen |
| Total (ⅹ) | Yen |

**Calculation of subsidy amount**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Expenses eligible for subsidy | Subsidy rate | Calculation of subsidy amount |
| Total of (i) to (ⅹ) | (a)  Yen | (b)  3/4 | (c) = (a) x (b)  Yen |
|  | | | |
| Actual subsidy amount | | | (d)  Yen |

4. Supplementary documents

(1) Copies of receipts, contracts, etc. related to the above project performance (those for which amount of fees, etc. are known)

Form No. 7 (related to Article 15)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Request for Subsidy for Investment Support Project for Foreign Corporations

We wish to request a grant of xxx yen as follows regarding the subsidy for the Investment Support Project for Foreign Corporations as determined by the Fukushima Prefectural Directive No. xxx dated month date, year.

|  |  |
| --- | --- |
| Name of subsidized project | Investment Support Project for Foreign Corporations |
| Amount decided to be granted (A) | Yen |
| Amount already received (B) |  |
| Remaining amount (A-B) | Yen |
| Amount of current request (A-B) | Yen |

Form No. 8 (related to Article 16)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Request for Payment of Rough Estimate of Subsidy for Investment Support Project for Foreign Corporations

We wish to request payment of a rough estimate of the subsidy for the Investment Support Project for Foreign Corporations as determined by the Fukushima Prefectural Directive No. xxx dated month date, year

Descriptions

|  |  |
| --- | --- |
| Amount decided to be granted (A) | Yen |
| Amount already received (B) | Yen |
| Amount of current request (C) | Yen |
| Remaining amount (A-B-C) | Yen |

Bank transfer account Financial institution

Type of account

Account number

Name of account holder

Form No. 9 (related to Article 17)

Control Ledger of Acquired Properties, etc. and Schedule of Acquired Properties, etc.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Category | Name of property | Specifications | Quantity | Unit price | Amount | Date of acquisition | Useful life | Place of storage | Subsidy rate | Remarks |
|  |  |  |  | Yen | Yen |  |  |  |  |  |

1. Eligible properties, etc. shall be those for which the acquisition cost or amount of increase in value is not less than the disposal restriction amount specified in Article 17, paragraph 2 of the Grant Guidelines.

2. Property names shall be classified as “(a) Properties for business use” or “(b) Other properties.”

3. Multiple items with the same specifications may be entered in a lump sum. Items with different unit prices shall be entered separately.

4. Enter the date of inspection for the date of acquisition.

Form No. 10 (related to Article 17)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Application for Approval on Disposal of Properties

We wish to apply as follows:

1. Details of disposal

(i) Properties, etc. for disposal (\*Relevant excerpt from Control Ledger of Acquired Properties, etc.)

Name of property:

Date of acquisition: month date, year

Acquisition price: xxx yen

(ii) Details of disposal and scheduled date of disposal

Method of disposal:

Anticipated price of disposal: (with charge/free of charge) yen

Scheduled date of disposal:

Counterparty of disposal (address, name or title, purpose of use, etc.)

2. Reasons for disposal

Note: Separate instructions may be given regarding the supplementary documents.

Form No. 11 (related to Article 20)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Report on Finalization of Amount of Consumption Tax and Local Consumption Tax

We wish to report as follows:

1. Subsidy amount

Yen

2. Amount of tax deductions for the taxable purchase pertaining to the consumption tax and local consumption tax at the time of finalization of subsidy

Yen

3. Amount of tax deductions for the taxable purchase for consumption tax and local consumption tax pertaining to the subsidy based on the finalization of the amount of consumption tax and local consumption tax

Yen

4. Amount equivalent to the refund of subsidy (3-2)

Yen

Note: Include an appendix showing the breakdown of calculations.

Form No. 12 (related to Article 21)

Month date, year

To: Governor of Fukushima Prefecture

Location

Name

Representative/name Seal

Report on Status of Investment Support Project for Foreign Corporations

We wish to report as follows:

|  |  |
| --- | --- |
| Commencement date of operation | month date, year |
| Period eligible for subsidy | month date, year to month date, year |
| Title |  |
| Location |  |
| Capital stock | Thousands of yen |
| Cumulative total number of employees in the business location, etc. after the period eligible for subsidy  (including part-time employees) |  |
| Amount of sales by the business locations, etc. | Fiscal year xxxx Thousands of yen |
| Fiscal year xxxx Thousands of yen |
| Fiscal year xxxx Thousands of yen |
| Content of current business in the business location, etc. | Please circle the content of major business operations. (You may write multiple business operations.)  Manufacture Research and development Sale Research |
| Please give detailed descriptions of the content of business after the period of subsidy eligibility. |