

Terms of use for J-Bridge service
(Business meeting arrangement service with Japanese companies)

1. Please read these terms of use (hereinafter referred to as the "terms of use") before using the Japan Innovation Bridge (hereinafter referred to as the "J-Bridge") business meeting arrangement service with Japanese companies (hereinafter referred to as the "service", detailed in Section 2).
2. By leveraging JETRO's global network and knowledge, the service gives support in contacting, arranging meetings, and providing advice and information before and after meetings, in order to formulate a specific collaboration or cooperation project between Japanese and overseas companies.
3. The service is available to Japanese companies that aim to collaborate and cooperate with overseas companies, and overseas companies that aim to collaborate and cooperate with Japanese companies. Also, The applicant's head office must be located in our focus countries/regions; Southeast Asia, India, U.S., Europe, Australia, Israel, and Africa.
4. Applicants can use the service by agreeing to the terms of use, applying through the application form, and having JETRO approve the application.
5. JETRO will implement the service using a web conferencing system via the Internet, for which the applicant shall agree to the following items:
 - 1) JETRO may record the interview and use AI to transcribe, summarize, and create minutes of the meeting. These records are for JETRO's internal use only and will not be shared externally.
 - 2) The terminal environment such as PC, the status of Internet connection and applications used by the applicant, shall meet the setting environment of the applications specified by JETRO. Please note that JETRO is unable to respond to technical inquiries about the PC environment.

<PC environment>

 - (i) Installation of the application (Zoom or Teams) specified by JETRO.
 - (ii) Microphone and speaker connection (built-in or external to the PC)
6. The service user shall strictly store and manage information disclosed to the other party with a clear indication that it is confidential and information that should normally be treated as confidential in light of the nature thereof (hereinafter referred to as "confidential information") among all business, technical and other information disclosed by either party in connection with the use of the service. Also, confidential information shall not be disclosed or leaked to any third party without the prior consent of the other party. However, the following information shall not be included in the confidential information:
 - 1) Information that was publicly known prior to the time of disclosure
 - 2) Information that becomes publicly known after disclosure through no reason attributable to the

receiving party

- 3) Information that was already in the possession of the receiving party at the time of disclosure
 - 4) Information obtained from a third party with legitimate authority without any obligation of confidentiality
 - 5) Information developed independently without using the disclosed information
7. With the prior consent of the service user, JETRO may provide the Japanese company with the confidential information and/or personal information obtained in the course of providing the service and related services, to the extent necessary for the service. Similarly, in order to ascertain the results created through the service, JETRO may conduct follow-up interviews and make them public with the consent of the user.
8. JETRO cannot provide the service in any of the following cases.
- 1) It is assumed that the service will be used by a third party, not by the applicant itself.
 - 2) It explains the characteristics of the company or the service beyond the scope of Section 2.
 - 3) It may disturb economic order, is judged to have any illegal purpose, or is against public order and morals.
 - 4) The applicant or its company belongs to or is a crime syndicate, a crime syndicate-related company, or any organization or member equivalent thereto (hereinafter referred to as "antisocial forces"). In addition, any case that causes antisocial forces to use its own name and utilize the service.
 - 5) Other cases that JETRO deems inappropriate.
9. While JETRO is committed to supporting the creation of effective collaboration and cooperation projects through the service, please note that JETRO will not be held responsible for any disadvantages incurred by the applicants in the process of using the service, or non-provision of the service in accordance with the preceding paragraph. In addition, JETRO does not investigate the details of credit information (financial status, compliance status, etc.) when providing information on promising overseas companies and providing opportunities to speak at events. Please be aware that you need to grasp the credit information of the companies you will interview at your own expense and responsibility.
10. Please note in advance that the service may be cancelled after applying for it due to natural disasters, industrial disturbances such as strikes, riots, labor disputes, etc., unavoidable accidents, or other unforeseen circumstances not attributable to JETRO. In such a case, JETRO shall not be liable to the applicant for any disadvantages incurred by the applicant in connection with the cancellation of the service.
11. If the applicant is not a representative of the company, it is possible to apply only if the applicant has the authority to collaborate and cooperate with Japanese companies or has been assigned by the company and taken necessary internal procedures.