17 July, 2018

< Suppliers Day for Japanese Companies in Serbia 2018 >

We are glad to inform you that “Suppliers Day for Japanese Companies in Serbia” is going to be held on 17 October 2018 in Belgrade, Serbia. The event will be co-organized by Japan External Trade Organization (JETRO) Vienna office, The Chamber of Commerce and Industry of Serbia, and Japanese Business Alliance in Serbia.

With this event, JETRO aims to support the effort of Japanese companies affiliated mainly in Europe to find local suppliers of components and materials

During this event, Japanese companies display the parts, components and materials that they would like to procure from local suppliers. JETRO provides Japanese companies and suppliers for opportunities of business meetings.

Those who would like to participate in the event as Japanese companies are requested to fill in the attached application form and send it to JETRO Vienna office by email ([wien\_info@jetro.go.jp](mailto:wien_info@jetro.go.jp)).

The deadline for sending application is August 20, 2018.

The event is free of charge!

For further information, please feel free to contact JETRO Vienna office;

Takuro NOZAWA (Mr.)

Tel: +43 1 587 5628

[wien\_info@jetro.go.jp](mailto:wien_info@jetro.go.jp)

Best regards,

Satoshi ABE

General Director

JETRO Vienna

**< Outline of Suppliers Day for Japanese Companies in Serbia 2018 >**

1. Date and Time：

17 October, 2018 (Wednesday), 10:00 – 16:30

※Please remind, although the date is confirmed, the time schedule might get changed based

on the number of the participants.

2. Venue:

Chamber of Commerce and Industry of Serbia

Address: Resavska 15, 11000 Belgrade, Serbia

<http://www.pks.rs/kontakt.aspx?idjezik=3>

3. Organizer

Japan External Trade Organization (JETRO) Vienna office

Chamber of Commerce and Industry of Serbia

　　 Japanese Business Alliance in Serbia （JBAS）

4. Participants requirement:

* Number of the participants: Maximum 15 companies
* Participation Fee： Free of charge
* Deadline of Application： August 20, 2018
* Application to：　wien\_info＠jetro.go.jp
* Application form： please see the attached (all information should be in English)
* Language of business meetings: English
* Industries focused：

1. Transport machinery parts (Automobile, motorbike, car audio etc.)

2. Electric and Electronic equipment parts (household electric appliances etc.)

3. General machine parts (industrial machinery, precision machinery machine tool etc.)

4. Aviation industry (parts for aircraft etc.)

5. Rail industry (parts for train, rails etc.)

6. Others > please contact JETRO Vienna office

5. Contact:

Takuro NOZAWA (Mr.)

Tel: +43 1 587 5628

wien\_info@jetro.go.jp

6**. Preparation procedures**

A) Registration

(1) Invitation

**Japanese Companies**

**JETRO Vienna**

(2) Sending filled application form via e-mail

B) Arrangement of Business Meetings (Aug.-Sep.)

* JETRO and Serbian Chamber of Commerce will post the information of Japanese companies on the special website to recruit Serbian suppliers.
* Once a Serbian supplier is interested in certain Japanese company, it will contact the Japanese company directly in English to see if there demand and supply match.
* Once the demand and supply match, Japanese company and Serbian supplier set a schedule for business meeting.
* In case their supply and demand do not match, Japanese company does not have to meet the Serbian supplier on the day of Suppliers Day on 17 Oct.

C) Supplies Day on 17 Oct

* All the business meetings will be held as pre-arranged between Japanese companies and Serbian suppliers.
* Please fill in the questionnaire and hand in after the event.

JETRO

Questionnaire

Networking

Business meetings

Serbian Suppliers

(not accepted by Japanese companies)\*1

Serbian Suppliers

(pre-arranged)

（\*1）The Serbian suppliers which are not accepted by Japanese companies will still be invited to the networking lunch scheduled on 17 Oct.

（\*2）There might be media coming to the Suppliers Day event. Please let JETRO know in advance if you do not like to appear on media.