

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED FOR THE FOLLOWING APPLICATIONS:**

- (i) Application for License for Magazine/ Storage and business of explosives/  
Change Licensee Name / Company Name
  - 1. Completed Form Pol 122A
  - 2. Completed "Lampiran 2" – Checklist: Application for License for Magazine/  
Storage and business of explosives/ Change Licensee Name / Company  
Name
  - 3. Passport size photograph of the applicant
  - 4. Copy of the Malaysian identification card of applicant
  - 5. Memorandum & Articles of Association (M&A)
  - 6. Incorporation Certificate (Form 9) and Form 49
  - 7. Consent letter from land owner allowing the site to be used to build  
/storage for explosives
  - 8. Location plan of the warehouse/storage
  - 9. Drawings of the warehouse/storage certified by Registered Architect
  
- (ii) Application to Import Explosives or Completely Knocked Down (CKD) Air Bag
  - 1. Completed Form Pol 122B
  - 2. Completed Form Pol. 126
  
- (iii) Application to Import Completely Build Up (CBU) Air Bag
  - 1. Completed Form Pol 122B
  - 2. Completed Form Pol. 126
  - 3. Copy of the Malaysian identification card of applicant
  - 4. Copy of Memorandum & Articles of Association (M&A)
  - 5. Copy of Incorporation Certificate (Form 9) and Form 49
  - 6. Copy of last 3 months bank statements
  - 7. Copy of last 3 years company income tax filing
  - 8. Copy of product brochure (air bag)
  - 9. Copy of building plans
  - 10. Consent letter from land owner allowing the site to be used to build  
/storage for explosives or land title ownership
  
- (iv) Application to Import Fireworks and carry out Theatrical Pyrotechnic show
  - 1. Completed Form Pol 122B
  - 2. Completed Form Pol. 126
  - 3. Completed "Lampiran 2" – Checklist: Application to Import Fireworks and  
carry out Theatrical Pyrotechnic show
  - 4. Copy of Malaysian identification card of applicant
  - 5. Copy of Malaysian identification card of shotfirers
  - 6. Copy of pyrotechnic shotfirers certificate
  - 7. Copy of Insurance coverage for Public Liability Protection (show)
  - 8. Copy of Incorporation Certificate (Form 9) and Form 49
  - 9. Copy of letter from end user (show organizer)

**CHECKLIST**

**THE APPLICATIONS FOR THE MAGAZINE LICENSE \*STORAGE/STORAGE AND TRADING OF EXPLOSIVES OR THE CHANGE OF \*NAME OF LICENSOR/ NAME OF THE EXPLOSIVES STORAGE COMPANY**

Name of the Applicant:.....

Name of the Company:.....

Magazine Location : Lot/HSD/PT.....Province.....

District..... State.....

MAGAZINE LICENSE	Content	Remarks
1. Application Form (Pol.122A) (to be correctly and duly completed)	.....	.....
2. Memorandum Of Articles of Association (M&A) (stating business activity of the quarry, mining, quarries, or the constructions of housing and roads activities, ect)	.....	.....
3. Certificate of Companies Commission Of Malaysia (CCM) (for the name of applying company)	.....	.....
4. Board of Directors/Members (Form 49) (the name of applicant is listed. If not listed, attach a letter of appointment of the applicant to manage the magazine of explosive storage, mining or quarrying from one of the Managers of the listed companies)	.....	.....
5. A Letter of Consent (from the owner of the land allowing the magazine building storing explosives to be built on that particular land)	.....	.....
6. The District Council Office Report (to confirm that the proposed site to build the explosive storage magazine does not have any development plans for housing/building other government project for at least in the next five years)	.....	.....

7. District/ Land Office Report .....  
Confirmation on:
  - a) Name of the land owner;
  - b) Lot No/HSD/PT/Province/District;
  - c) The land requirement as 'industry' and not 'Farming';
  - d) highlight the location of the magazine on that particular land title
  
8. Inspector Of Mining Report .....  
(Throughout Malaysia)  
(if its involved the mining activity)
  
9. Report from the Fire Department on: .....
  - a) The type and number of fire extinguishers required;
  - b) The suitable to install the 'lightning arrester';
  - c) The suitable place to put the 'No Smoking' sign;
  - d) Grass/Weeds around the building;
  - e) Comments/views on the ways to prevent of combustible
  
10. The Public Works Department Report on: .....
  - a) The appropriate distance to put the " Restricted Area – Dangerous Explosives";
  - b) The place to install the alarm;
  - c) The approved building design
  - d) Wiring installation
  - e) Spot light installation;
  - f) Magazine fence
  - g) Surrounding area (Travers and such)
  
11. Report from Department of Chemistry (to confirm the explosives to be used) .....
12. Report from Department of Health .....  
(to seek the views on cleanliness aspect on the inside/outside area during and after the explosives used)
13. Report from Department of Environment .....  
(on the explosion carried out and the remnants of toxic which are discarded/destroyed)
14. Report from Department of Occupation Safety and Health .....  
(for the magazine that does not involve the manufacturing activities, the review from the Department of Occupation Safety and Health is not required)

**CHANGE OF THE NAME OF LICENSEE**

1. Application Form (Pol.122A) .....  
(to be correctly and duly completed)
2. Identification Card ( 3 copies) .....
3. Memorandum Of Articles of Association (M&A) .....  
(stating business activity of the quarry, mining,  
quarries, or the constructions of housing and  
roads activities, ect)
4. Certificate of Companies Commission Of  
Malaysia (CCM) (for the name of applying  
company) .....
5. Board of Directors/Members (Form 49) .....  
(the name of applicant is listed. If not listed, do  
attach a letter of appointment of the applicant  
to manage the magazine of explosive storage,  
mining or quarrying from one of the Managers  
of the listed companies)
6. Appendix A For Pol.122A .....  
(to obtain the full details for workers at the  
quarry/magazine)
7. Letter of Appointment from the Board of  
Directors .....
8. Report from Department of Fire and Rescue .....
9. Report from Department of Mineral and  
Geoscience Report .....
9. Report from Department of Environment .....
10. Report from Department of Land and Minerals .....

**CHANGE OF THE NAME OF COMPANY**

- 1. Application Form (Pol.122A) .....  
(to be correctly and duly completed)
- 2. Certificate of Companies Commission Of Malaysia (CCM) (for the name of applying company) .....
- 3. Memorandum Of Articles of Association (M&A) .....  
(stating business activity of the quarry, mining, quarries, or the constructions of housing and roads activities, ect)
- 4. Board of Directors/Members (Form 49) .....  
(the name of applicant is listed. If not listed, do attach a letter of appointment of the applicant to manage the magazine of explosive storage, mining or quarrying from one of the Managers of the listed companies)
- 5. Certificate of incorporation on change of company name .....
- 6. Agreement of the Magazine Business .....
- 7. Authorization Letter to occupy the magazine site (if applicable) .....
- 8. Authorization to explode rocks .....
- 9. Report from Department of Fire and Rescue .....
- 10. Report from Department of Mineral and Geoscience .....
- 11. Report from Department of Environment .....
- 12. Report from Land and Mineral .....

(.....)

Date:

District Licensing Clerk

**Attention**

- 1. Applicants are required to fill up the application form completely and forward it along with complete supporting documents.
- 2. The applicants are required to present themselves at the District Police Headquarters for the submission of the application in order to smoothen the licensing process.

\*Delete whichever is not applicable

CHECKLIST

APPLICATION TO OBTAIN IMPORT LICENSE FOR FIREWORKS AND PERFORMING

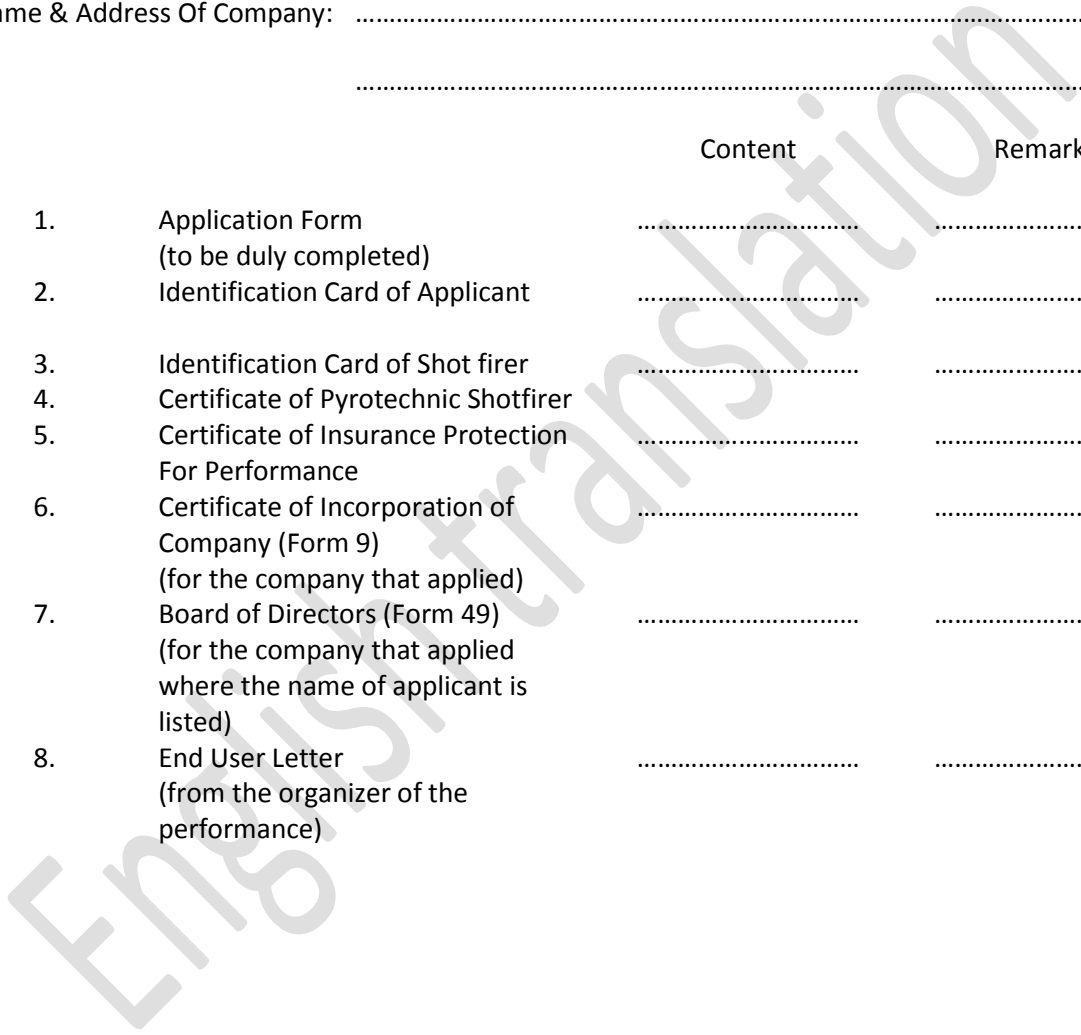
*“THEATRICAL PYROTECHNIC EFFECTS” (TPE)*

Name of applicant: .....

Name & Address Of Company: .....

.....

	Content	Remarks
1.	Application Form (to be duly completed)	.....
2.	Identification Card of Applicant	.....
3.	Identification Card of Shot firer	.....
4.	Certificate of Pyrotechnic Shotfirer	.....
5.	Certificate of Insurance Protection For Performance	.....
6.	Certificate of Incorporation of Company (Form 9) (for the company that applied)	.....
7.	Board of Directors (Form 49) (for the company that applied where the name of applicant is listed)	.....
8.	End User Letter (from the organizer of the performance)	.....



**OTHER SUPPORTING DOCUMENTS**

- 1. Report from the Local Council/City Council/Owner of the Building (permission to use the building/place for the TPE performance) .....
- 2. Report from Fire and Rescue Department (regarding the fire prevention) .....
- 3. Report from Department of Civil Aviation (for the air safety if outside of the building) .....
- 4. A copy of Consent Letter from owner of the site .....
- 5. A copy of Offer Letter from Organizer .....
- 6. A copy of Letter of Approval in Principal from Ministry of Home Affairs .....

(.....)

Date:

District Licensing Clerk

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- 2. The applicants are required to present themselves at the District Police Headquarters for the submission of the application in order to smoothen the licensing process.